

Mukhya Mantri Kisan Khushali Yojana

Programme on Integrated Farming in Jharkhand

DRAFT OPERATIONAL GUIDELINES

**Realising Dreams of Farmers through the Vision of
Hon'ble Chief Minister of Jharkhand**

**Department of Agriculture
GOVT. OF JHARKHAND**

Integrated farming

1. Genesis:

1.1 Agriculture in the State is mainly rainfed, targeting production for subsistence. The major crops being paddy, maize, finger millets, black gram, groundnut, niger during kharif and wheat during rabi. Even though rainfed rice yields are low (**less than 1 ton / ha.**), and unstable, rice is being cultivated to meet the food demands of small, and marginal farmers who possess **75%** of total farm holdings. Small and marginal landholders face different types of problems than large farmers. They have to be dependent on farming for their household needs and majority of these farmers are resource constrained, economically poor and have low level of education.

2. Integrated Farming as Model of Rural Development:

2.1 Farm models ranging from say **0.5 acre to 5 acres** managed by landless, small farmers, medium farmers or a group of such category of farmers suitably guided through the services of institutions can yield high dividends for the farming community in Jharkhand.

3. Key principles of the Programme:

ATMA will be the Nodal Agency for implementation of the programme

- Base line survey to be conducted through Agriculture Technology Management Agency (ATMAs) in all districts.
- Villages & Cluster identification to be done by district level ATMA based on Base line survey conducted earlier.
- Area based Annual and perspective plans on end to end basis approach with backward and forward linkages.

- Achieving convergence with RKVY, National Horticulture Mission, NREGS and other programmes for meeting major funding requirements.
- Resource gaps in the programme to be filled by the Agriculture & planning dep't, Goj as per budgetary allocation for this programme.
- Research support by KVKs/BAU.
- Choice of crops, components etc. as per preference of participants and coinciding with the possibilities in the area identified.
- Demand driven production based on cluster approach for potential crops having comparative advantage in different areas.
- Best quality seeds and planting material to be made available.
- Technology driven programmes to improve productivity and quality.
- Data base generation, compilation and analysis.
- Concurrent monitoring as well as evaluation including post evaluation by nodal/external agency.

4. Implementation Period:

The scheme will be launched during the rabi season of 2008-09 and will continue during the XI plan period i.e. till 2011-12. The year-wise physical and financial programme will be worked out by the state Government in the form of an annual Action plan. The time line for activities in financial year 2008-09 have been annexed in Annexure-"1". The operational guidelines have been prepared keeping in view the approved programme for Jharkhand for 2008-09.

5. Implementation Strategy:

5.1.1 In the first year of the programme (i.e. remaining period of 2008-09), the major focus would be on crop diversification wherein the beneficiaries would be encouraged for cultivation of rabi crops/ summer crops with irrigation support. Hence, the focus will be on developing short-term irrigation facilities and water distribution.

5.1.2 From the second year onwards, integration with other agriculture and allied agricultural activities are to be assessed during the base line survey and approved Action plan. Irrigation projects, so identified can be augmented.

5.1.3 This programme would be synergized primarily with programmes such as Rashtriya Krishi Vikas Yojana (RKVY), National Horticulture Mission (NHM), National Rural Employment Guarantee Scheme (NREGS), Backward Regions Grant Fund (BRGF) etc. from which the funding requirements for various activities will be met.

6.1 Selection of Area:

6.1.1 All the districts are to be covered under this programme.

6.1.2 Areas with dominance of SC/ST/ small/ marginal farmers are to be given preference.

6.1.3 The selected area should be large enough so that a viable cluster, with at least **500** farmer families could be covered for benefits under the programme for effective management.

6.1.4 In the initial stages, the programme aims to cover 2 clusters in each district (not necessarily contiguous), with a total coverage of around **1000** families.

6.1.5 The physical, ecological and socioeconomic characteristics of the area vis-à-vis their suitability for Integrated farming programme will be taken into account while selecting the area.

Those villages having some form of rudimentary irrigation facilities/ Irrigation facilities inadequately developed / partially developed irrigation facilities should be given priority. So that instant results may accrue and no substantial and time consuming

investment is required in creating the irrigation potential from inception.

6.1.6 Preference would be given to villages, which have been part of treated watershed projects and have shown concern for resource conservation.

6.2 Selection of Participants:

6.2.1 Landless, small and marginal farmers would be eligible to participate in the programme. The support from the Fund will be as per need assessed during baseline survey. The participating families should be agreeable to work together with other families in groups and also provide family labour required for completion of core activities.

6.2.2 The participants should commit themselves to make periodic, regular contributions to create a common village fund and to constitute, at the village level, a representative body for managing the programme and maintaining all the valuable assets created and generated by the project.

7. Nodal Agency:

7.1 **State Level Nodal Agency:** A dedicated State Level Nodal Agency (SLNA), (Department / Mission / Society / Authority) will be constituted by the State Government having an independent bank account.

7.1.1 The Development Commissioner will be the chairperson of the SLNA. The state Level Nodal Agency will have a full-time project Director (PD) for the "**Mukhya Mantri Kisan Khushali**" who may be a serving **Class I** state Government officer/ from NABARD on deputation. The PD of the SLNA Cell will also be provided with Support staff in the form of (i) Accountant with Computer Knowledge & (ii) Stenographer cum computer Operator. The requirements pertaining to Staff for this cell would be as follows:

- **Qualifications:** The minimum eligibility will be as follows:
 - (i) Accountant with Computer knowledge: B.Com with

diploma in Computers.

(ii) Stenographer cum Computer Operator: BCA or any graduate with Diploma in Computer along with shorthand pass certificate.

- **Appointment Procedure:** Names and bio-data of all persons having minimum required qualifications and registered in Ranchi Employment Exchanges will be forward to the planning Dep't, Goj. The planning Dep't, Goj will constitute a 3-member selection panel consisting of experts from relevant fields, which will recommend the panel for selection after the scrutiny and test etc.
- **Appointing Authority:** The Project Director, SLNA Cell will be the final Appointment Authority and decisions taken at this level will be final and binding.
- **Emoluments:** The services of suitable candidates as mentioned above will be hired on a contractual basis @ Rs. 6,000/month (consolidated) for (i) Stenographer cum Computer Operator. The services of Accountant with Computer Knowledge will be hired on a contractual basis @ Rs. 7,500/ month (consolidated).
- **Location & posting:** The SLNA Cell will be based in the Secretariat, Nepal House, Doranda, Ranchi. The SLNA Cell will function under the guidance and supervision of the Principal Secretary, Planning. The services of the staff will be non-transferable in the first two years of operation.
- **Other Administrative Expenditure:** The expenses towards emolument will be met from the administrative costs of the programme fund. Expenses related to District & Cluster field visits, TA / DA Expenses, Office set up including computer peripherals, cameras, fax, scanners, stationary have been budgeted. Other expenses budgeted are Publicity, Documentation, Monitoring, External tours, meeting, workshops and incentives for ATMA co-ordinators. All expenses have to be approved by the Project Director and will be booked as per actual with accompanying vouchers, bills and receipts.

- **Roles and Responsibilities of SLNA Cell:**

- a. Facilitate allocation of the budgetary outlay for the projects keeping in view the criteria as specified in the Guidelines.

- b. Interact with District Level Agencies, facilitate and ensure smooth flow of funds to the District Implementation Units as per the fund flow norms.

- c. Prepare a perspective and strategic plan for the state on the basis of plans prepared at the cluster and district level and indicate implementation strategy and expected outputs/outcomes, financial outlays for appraisal.

- d. Provide support to **DIUs** for adopting appropriate objective criteria and transparent systems.

- e. Establish monitoring, evaluation and learning systems at various levels (Internal and external/independent systems) including **MIS**.

- f. Establish suitable systems for field visits, monitoring, social audits and impact assessment through interaction with state and district level agencies for effective implementation of the projects at ground level.

- g. Strongly support, augment and initiate information, Education and Communication (**IEC**) activities with modern **IT** inputs.

- h. Act as an effective coordinating mechanism between all bodies, organizations, agencies, departments, Ministries etc. Which are involved in implementation of similar programs to achieve convergence.

- i. Documentation of progress, success stories, publicity through brochures, pamphlets etc. Prepare technology Manuals etc in co-ordination with the State level institutes.

7.1.2 The SLNA would consist of CGM, NABARD, Principal Secretary / Secretary from the State Departments of planning & Development, Rural Development, Co-operation, Agriculture, Institutional Finance, Animal Husbandry, Dairy and Fisheries, Water Resources, Panchayati Raj, Training from BAU, SAMETI, one representative from an eminent voluntary organization and

two professional experts from research institutes / academia of the state.

7.2 District Implementation Unit (DIU): A separate dedicated unit, called the District Implementation Unit (DIU) will be established at the district level, which will oversee the implementation of programme in each district and will have separate independent accounts for this purpose. Staffing and other details of the DIU are as follows:

- **Constitution:** Each DIU will have three qualified staff i.e.
- (i) Accountant with Computer Knowledge
- (ii) Computer Operator &
- (iii) Junior Engineer.

It has to be ensured that any 2 out of the 3 functionaries belongs to ST in TSP areas and any 1 out of the 3 functionaries belongs to SC in other areas.

Qualifications: The minimum required qualifications for eligibility will be as follows:

- (i) Accountant with Computer knowledge: B.Com with Diploma in Computers.
- (ii) Computer Operator: BCA or any graduate with Diploma in Computer along with Shorthand pass certificate
- (iii) Junior Engineer: Degree / Diploma in Civil Engineering.
- **Appointment Procedure:** Names and bio-data of all persons having minimum required qualifications and registered in Employment exchange of the concerned district will be forwarded to the Deputy commissioners of respective districts. The Deputy Commissioners will constitute a 3 member selection panel consisting of experts from relevant fields which will recommend the panel for selection after the scrutiny and test etc.
- **Appointment Authority:** The Chairman ATMA will be the Appointing Authority and decisions taken at this level will be final and binding.
- **Emoluments:** The services of suitable candidates as mentioned above will be hired on a contractual basis @ Rs.

5,500/ month (consolidated) for (i) Computer Operator & (ii) Junior Engineer. The services of Accountant with Computer knowledge will be hired on a contractual basis @ Rs. 7,500/month (consolidated).

- **Location & posting:** The DIU will be based in ATMA premises. The DIU will function under the guidance and supervision of the District ATMA chief. The services of the staff will be non-transferable.
- **Other Administrative Expenditure:** The expenses towards emolument will be met from the administrative cost of the programme fund, which is to be maintained by the Nodal Agency viz. ATMA in a separate account.
- **Role and Responsibilities of District Implementation Unit (DIU):** An indicative list of the roles and responsibilities would include among others, the following:
 - a. Preliminary Baseline Household survey by ATMA & organisation of **Cluser Kisan Sabha**.
 - b. Assist in preparation of Detailed Project Report (DPR) for approval by DSC.
 - c. Facilitate withdrawal and remittance of funds as per requirements.
 - d. Report progress as per MIS and in prescribed formats.
 - e. Convene DSC meetings, prepare proceedings and report the same to SLNA.
 - f. Arrange for convergence from other schemes.
 - g. Co-ordinate with Bank branches for extension of credit facilities.
 - h. Guiding Cluster Teams.
 - i. Co-ordinating with KVKs, Line Deptts, and other agencies at the District level.
 - j. Monitoring, checking, assessing, undertaking physical verification and measurements of the work done.
 - k. Maintaining project accounts.
 - l. Arranging physical, financial and social audit of the work undertaken.

m. Setting up Suitable arrangements for post-project operation, maintenance and future development of the assets created during the project period.

7.3 ATMA will form Cluster Teams in each of the two **clusters / district**. Separate independent accounts will be opened at the Cluster level with one signatory from the Cluster Team and one representative from the Beneficiary Committee for this purpose. The constitution and other details of the **Cluster Team** will be as follows:

- **Constitution:** Each such team should have two members, preferably local volunteers, broadly with knowledge and experience in agriculture, water management, social mobilisation and institutional building. These two members will be known as "**Krishak Mitras**". To have the desired impact of the programme, the nodal agency to ensure that experience and background of selected **two** candidates are diverse in nature but complimentary.
- **Qualification:** the minimum qualification will be Matriculate for eligibility as Cluster Team members.
- **Appointment Procedure:** Names of persons having minimum required qualifications and suitable for the position (max. 10 names) and **belonging to the Cluster** will be identified through Gram Shabha and forwarded to the ATMA head. The District ATMA head will constitute a **three** members selection panel consisting of experts with knowledge and experience in Agriculture, Rural development, Institutional development. The candidates will be selected after the selection panel forwards the names after proper procedure to chairman ATMA.
- **Appointing Authority:** The District ATMA heads of respective districts will be the Appointing Authority and decisions taken at this level will be final and binding.
- **Emoluments:** "Krishak Mitras" will get a honourarium of @ Rs. 3,500/month (consolidated). They will not claiming and regularization of services in future.

- **Location & Posting:** The Cluster Team should be based in the identified cluster. At the same time, it must be ensured that the Cluster team should function in close collaboration with the team of experts at the district level. The services of the 'Krishak Mitras' will be non-transferable.
- **Other Administrative Expenditure:** The expenses towards emoluments will be met from the administrative costs of the programme fund, which is to be maintained by the Nodal Agency viz. ATMA.
- **Roles and Responsibilities of Krishak Mitras:** An indicative list of the roles and responsibilities would include among others, the following:
 - a) The Krishak Mitras will assist the ATMA in the formulation of action plan.
 - b) Assist Gram Panchayat / Gram Shabha in constitution of the Beneficiary Committee and their functioning.
 - c) Filling up of formats for conducting the participatory base-line surveys.
 - d) Facilitate in preparing Agri input plan so that agriculture activities can be taken up in the right way in the right time.
 - e) Facilitate in preparing detailed resource development & Allied activity plans to promote sustainable livelihoods at household level.
 - f) Facilitating the development of livelihood opportunities for the landless.
 - g) Conduct regular field visits to assess progress made and report on a periodic basis to the DIU.
 - h) Organise cluster level and village meetings on a periodic basis.
 - i) To identify convergence needs and co-ordinate with other fields level workers.
 - j) Monitoring, checking, assessing, undertaking physical verification and measurements of the work done.
 - k) Report progress as per MIS and in prescribed formats.
 - l) The 'Krishak Mitras' will assist the Junior Engineer in day to day supervision of infrastructure related works

including measurements and also in respect of payments for work done.

8. Project Formulation & Approval:

At the District level, a District Steering Committee (DSC) will be constituted by the State Government. It will be responsible for approvals, project monitoring and review. The DSC, shall be headed by the Deputy Commissioner of respective district with DDC of the respective districts and representatives from concerned Line departments Like Agriculture, Animal Husbandry, Dairy, Fishery, Co-operative etc. NABARD, Lead Banks, KVK, NGOs and SHGs. The District Planning Committee and **Panchayati Raj Institutions** (PRI) will be integrated / involved in implementing the programme depending on their expertise and available infrastructure. The district level ATMA chief will be the Member Secretary.

A project approach will require organisations to work within a specific time frame and within sanctioned costs. Steps to be adopted would be as follows:

- (i) On receipt of communication from State body, ATMAs would be required to conduct base Line survey taking into consideration data available and field assessment **w.r.t** fulfilment of criteria as Laid out.
- (ii) The shortlist of villages and clusters so identified will be put before the District Level body for final selection of clusters.
- (iii) The selected clusters would have to be approved at the state Level.
- (iv) On getting approval, in the first year, the ATMAs would be required to prepare an action plan for crop diversification with a focus on enabling farmers to take a second crop. Emphasis should be on arranging for quality planting material, ensuring credit linkages and revival / renovation / development of irrigation infrastructure.

(v) In the second year, the ATMAs would be required to prepare a Detailed Project Report taking into consideration the activities, which are to be taken up through convergence as well as Credit linkages.

(vi) For Detailed Project Report preparation, a bottom up micro planning is to be adopted where in beneficiaries capable of taking up specific activity and nos. of such beneficiaries could be arrived at, based on a preliminary base line survey. The data could be collated and tabulated as clusters identified, block, villages, crops grown, area with land details like thana no., khata no. plot no., land owner's details with complete address.

(vii) Based on the established unit costs of each of the activities as per the various schemes under implementation and the number of units planned, the ATMAs to work out the estimated costs.

(viii) Technical Sanction and Supervision - Technical details pertaining to designs, cost estimates etc. has to be prepared by the Junior Engineer and approved by the Assistant Engineer of the concerned line Department. The technical sanction will be responsible for day-to-day supervision of infrastructure related works including measurements and also in respect of payments for work done.

(ix) The ATMAs will maintain and update the records pertaining to technical as well as the financial aspects for review by the monitoring agency and also for the purpose of providing utilization certificate, progress report, audit report and the plan of expenditure for the next stage of programme implementation.

(x) At the District level, the ATMAs will compile & consolidate cluster level data / information as mentioned above encompassing the district plan with budgeted cost estimates.

(xi) The DPR along with consolidated list of such interventions, which can be covered under different ongoing programmes and can be supported under convergence of district schemes, should be forwarded to the DSC for preliminary approval. On receipt of the project proposals, the DSC will accord approval.

(xii) It would be the responsibility of ATMAs to follow up on the proposals with the Deputy Commissioners (DSc) of respective districts.

9. Training and Capacity Building:

For capacity building & training, SAMETI, is expected to meet the requirements at the State level. The Training & Capacity Building programmes will be conducted by SAMETI and all expenses will be reimbursed as per actuals. SAMETI should be able to draw resource persons from BAU / HARP / NABARD / Academic Institutions as per requirements.

10.1 Programme Fund:

i. Funds for implementation of various interventions will be sourced through convergence of various schemes like NREGS, RKVY, BRGF, NHM, SGSY, AIBP etc. To meet resource gaps a corpus fund of Rs. 1420 lakhs has been created for the year 2008-09 under "Mukhya Mantri Kisan Khushali Yojana".

10.2 Programme Components:

For the first year of operations, the budgetary allocation for programme components envisaged is as given below:

I. State level: For supporting initiatives to be taken up in existing **demonstration plots**, support to BAU / KVK/ HARP is envisaged. In addition to this, procurement of equipments related to **Research & Development** as well as for funding research studies on existing integrated farming models in the State has been envisaged.

II. Cluster level

A. **Baseline Survey** and also establishment of **Entry Point Activities** at the Cluster level.

B. Common Infrastructure

i. **Irrigation Rehabilitation:** Since funding from the programme is aimed at meeting the resource gap therefore the major focus will be on meeting irrigation requirements. This would inter alia include digging out Irrigation channels / procurement of pipelines to cater to the needs of groups of

farmers, repair / renovation / desilting of existing structures, construction of group wells (with pump sets & pipelines) , Intake wells in near by canals / streams / water bodies and establishment of microlift structures. The design and cost estimates for meeting requirements under this head will be prepared by the Junior Engineer at the district level. All sanctions and releases pertaining to these infrastructures will be done with prior approvals at the District level and after getting due technical sanction for appropriate authorities.

ii. Other Infrastructure: The other infrastructure envisaged are Soil Testing Facility, Common pool for Farm Implements, Common Vermicompost Unit, Storage Godown and Common Fodder plot etc.

C. Incentive to Families for Integration : First and foremost, convergence efforts for all allied activities will be attempted matching the needs of farmers of identified clusters. After exhausting this option, needs will be assessed for activities for which bank loan is required and also for additional investment on specific income generating activities as well as support activities on an individual basis. For meeting these requirements, incentive will be provided in the form of margin money and deposited in the bank account of farmers who have availed loan. Marginal and small farmers will have the option to avail the incentive in the form of margin money for bank loan OR avail the incentive for carrying out improved Crop Husbandry practices which would include improved quality of seeds, Fertilisers, Integrated pest Management (**IPM**), Integrated Nutrient Management (**INM**) etc. For landless farmers and also those having < **0.5 acre**, direct incentive will be provided for establishing basic set up before taking up any allied activities through convergence. Release of this incentive would be subject to verification of receipts and withdrawal of amount by the beneficiary from his bank amount. The amount payable as incentive would be credited in the individual bank accounts after verification and signature of Cluster level and District level authorities.

The fund will be drawn only if convergence from other programmes, like **RKVY**, **SGSY** etc. is not forthcoming or inadequate.

10.3 Administrative Components:

- A. State Implementation Cell to function under SLNA.
- B. District Implementation Unit to function under ATMA.
- C. Cluster unit to function under ATMA.
- D. Training & Capacity Building: This would include 2 day orientation workshop for ATMA co-ordinators, 7 day orientation-cum-training (Module-I) for Cluster team members, **2 day training** for Computer Operators and **2 day training** for Accountants.

11. Important steps in Implementation Process:

- (i) The ATMAs through its Cluster Teams (CTs) has to motivate the villagers through a series of meeting and discussions. During these discussions, the reasons for various problems affecting the people like shortage of water, fuel and fodder, decreasing agricultural production and migration can be discussed. It should emerge during these discussions that the project activity will help them in addressing the problems.
- (ii) Followed by these discussions, ATMA may arrange for exposure visit of selected farmer families for new interventions proposed to be taken up.
- (iii) A letter of Consent, which contains the conditions and procedures for the implementation of the programme, roles and responsibilities of the participants, has to be executed and signed by both **husband and wife** of every participant family (**Annexure-III**).
- (iv) After the signing of letter of Consent by the participants, groups of participants may be formed keeping in view location of their land such that participants having land in proximity would come under the same group.

(v) Programme interventions at individual level shall be developed by the participants under guidance of ATMAs & CTs.

12 Monitoring & Review Mechanism:

Success for a programme of this nature would require timely release of funds and periodical monitoring. The following approaches would be adopted.

(i) Desk Monitoring: This will be carried out as per the reporting formats on a monthly / quarterly basis, prescribed by SLNA.

(ii) Field Monitoring: Field monitoring on a half yearly and yearly basis would be mandatory for the programme. The monitoring studies could be conducted by neutral agencies on a sample basis or by a team identified by DSC / SLNA.

(iii) External evaluation & Impact Analysis: SLNA may conduct yearly evaluation & impact analysis of the programme through External agencies.

(iv) Social Audit: The DIUs would be required to put up display boards at strategic places indicating physical & financial progress with respect to activities taken up.

(v) Review: Desk reviews could be conducted on a quarterly basis at the State level and additional details can be called for at any point of time. Quarterly review meetings followed by fields visits by State Govt. Officials would augur well for the programme. Review meetings may also be conducted at district level on fixed dates.

Reporting: DSC to obtain monthly report from the ATMAs in the prescribed formats. The ATMAs will forward copies of the progress report to DSC & SLNA. The progress reports will also be forwarded by DSC to SLNA along with their observations within a week after conducting a review meeting. The monthly reports are to conducted on fixed dates and a copy of the proceedings is to be sent along with the MIS reports to SLNA for further action.

Annexure - I

Cluster Data Sheet

1. Location of the proposed area:
Name (s) of village (s), Taluka and District

2. Features of the area:
Nearness to the town, road connection, village market, school, primary health centre, bank, co-operative society etc.

3. Month and year since PFA has been active in the proposed project area.

4. Did the PFA participate in implementing any Government programmes or privately funded schemes in the proposed area?

If yes, give brief description in the following format:

sr. No.	Name/ Type of Scheme	Number of Beneficiaries	Date of Commencement	Date of Completion	Departments involved	Financial Outlay	funding source
1	2	3	4	5	6	7	8

5. Proportion of tribal population in the project area and their break up.
6. What is literacy rate in the project area?
7. Land holding pattern of the families in the project area:
Total number of tribal families:
 - Families having area less than **5 acre**:
 - Landless families:
8. Average rainfall received in the area:
9. Irrigation sources available in the programme area:

Crops Area

Perennially irrigated:

Seasonally irrigated:

10. Existing cropping pattern:
 - Horticulture crops:
 - Field crops:
11. Other prominent allied activities in the village:
 - Dairy: Breed, No. of animals, Milk production, Milk route etc.
 - Poultry: Breed, Market.
12. a) What alternative employment opportunities, other than agriculture are available in or near the proposed project site?

b) How far are such opportunities from the proposed project area?

c) Migration status from the village: men/women migrating, No. of days of migration, nature of work, income from migration etc.
13. Give a brief description of the community organisations existing in the villagers.
14. Please indicate any community activities completed by the villagers.

15. Is the village included or proposed to be included in any Tribal sub plan activity? If yes, what work has been carried out so far under the specific scheme/project?
16. What is the service Area Bank and how far is the nearest bank from the village? (Please give name and address of Bank).

Note: Please enclose a map of the programme area.

Place _____

Signature

(Name and designation)

Date _____

(Name of the organisation)

Annexure- II

Letter of Consent of the Participant Family

Sr. No. _____

Date: _____

We

1) Mr.

Village:

Hamlet:

2) Mrs.

Taluka:

District:

The residents of the above mentioned village and we are willing to sign this letter of consent for the participation in the programme assisted by the State Govt.

We shall implement the programme on our own land. We are attaching the seven twelve and eight A extracts of our land herewith.

Details of land:

Total own land of family _____ Acre _____ Decimal

I/We own land _____ Acre _____ Decimal and are willing to undertake the proposed activity on _____ Acre _____ Decimal.

Presently this land, as per Seven Twelve Extracts & Eight A, is in name of:

1. Mr.
2. Mr.
3. Mr.

Mr./Mrs. (Participant's name) is my . As per the law his/her share of the land is _____ acre _____ guntha. I give my consent to him / her for undertaking land-based activity on this land under TDF.

We, as participants/s of the programme agree to observe the following rules and conditions for successful implementation of the programme in our village.

1. We are participating in the programme on our own 'will'.

2. We will complete all the work related with the activity according to the guidance of the programme Facilitating agency (PFA).
3. We will follow all the guidelines given by the PFA.
4. We will not sell our land on which we have taken the land-based activity (Horticulture/Forestry/Sericulture) for a period of at least **20** years. We will not cut any tree from the area developed under the programme.
5. We are ready to become member in SHGs & Village Planning Committee (**VPC**) with other participants.
6. We will willingly participate in all types of meeting held in the village and contribute to the discussions.
7. We will keep away from all types of disputes, at personal or community level, based on caste, religion, class, politics or difference of opinion, which may affect the programme. If any such dispute occurs in the village, we will provided help in settling it at the village level itself through democratic process.
8. We are agreeable to repay the loan amount taken from SHGs & Village Planning Committee.
9. We will be responsible for the tools/equipments provided by the programme. We will keep these equipments/tools till the end of the programme.
10. We and our family members will not indulge in any vices (**alcoholism, gambling etc.**).
11. We shall be in agreement with all decisions taken by the VPS/PFA for the successful implementation of the programme.
12. We are ready to sell our production from the land through Village Planning Committee.

We are in full agreement with the above rules and conditions. We understand that these are binding on us and our family members. If any of these rules are violated by us or our family members, we would be fully responsible and any decision taken on this violation by the VPC/PFA would be acceptable to us.

We are signing this agreement letter, based on full understanding and on our own choice, on (day)_____, date / /20 , in the presence of witnesses.

Place: (Signature of wife & husband)

Date:

<u>Name of Witnesses</u>	<u>signature</u>
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1.	1.
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2.	2.
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