

M I N U T E S

3RD MEETING OF THE GENERAL COUNCIL OF SAMETI

Date: 2.12.2014

Time: 3.00 PM

**Venue: Office Chamber of Principal Secretary
(Agril), Nepal House, Doranda, Ranchi**



**STATE AGRICULTURAL MANAGEMENT & EXTENSION TRAINING
INSTITUTE
KRISHI BHAWAN, KANKE ROAD, RANCHI 834008**

Minutes of the 3rd Meeting of General Council of State Agricultural Management & Extension Training Institute (SAMETI) held on 2nd December, 2014 at Nepal House, Doranda, Ranchi

The 3rd Meeting of General Council of State Agricultural Management & Extension Training Institute (SAMETI) was held on 2nd December, 2014 at 3.00 PM at Nepal House Doranda, Ranchi. Principal Secretary, Dept. of Agriculture & Cane Development, Government of Jharkhand chaired the Meeting.

List of Members who attended the meeting is given in Annexure -1.

At the outset, Principal Secretary, Dept of Agriculture & Cane Development welcomed the distinguished members of General Council and asked Director, SAMETI to speak on the brief background of Extension Reforms Programme, Functioning of SAMETI and mandate of General Council before the members of the General Council.

P A R T - I
For Information

Item No. 1: Confirmation of the Minutes of the “2ND meeting of the General Council” for the year 2013-14

The Minutes of the “2ND meeting of the General Council” held on 25.07.2013 in Nepal House, Doranda, Ranchi, were communicated to all the members of the General Council, through memo No.1096, dated: 21.08.2013. Copy of the Minutes may kindly be seen at **Annexure I**. No comments have been received from any of the members.

The Minutes were confirmed.

Item No.2: Review of the action taken on the Minutes of the “2nd Meeting of the General Council” for the year 2013-14.

The following statement indicates the action taken on the Minutes of the “2nd Meeting of the General Council” held on 25.07.2013. The same may be reviewed and recorded.

**Action taken on the Minutes of the 2nd Meeting of the
General Council held on 25.07.2013**

Approved Minutes	Action Taken on the Minutes
Item no. 1: Confirmation of the Minutes of the "1 st Meeting of the General Council" for the year 2012-13	Confirmed
Item no. 2 : Review of the action taken on the Minutes of the "2 nd Meeting of General Council" for the year 2012-13 1. Replacement of Dr. A. K. Sarkar with Dr. K. Sinha, Dean, Faculty of Agriculture, BAU in different committee 2. Financial power of Director, SAMETI Rs. 5 lakhs, State Nodal Officer will have 5-10 lakhs and Chairman; GC will have above 10 lakhs. 3. Under Hire of Vehicle, It has been instructed to float a tender. 4. Operationalization of Accounting through Tally. 5. Transfer is not permitted for Dy. PD, BTM & SMS.	Complied Complied Tender Floated In Progress Complied
Item no. 3 : i. Post Facto approval for the training organized by SAMETI during 2012-13 ii. Performance study of the ACABC Scheme of other states and proposal for up-scaling the ACABC Scheme in Jharkhand iii. Proposal for setting up an kisan call center at Ranchi with State Assistance in consultation with BAU and IKSL. iv. Existing extension functionaries of Block/ District may be enrolled in PGDAEM v. DAESI programme to be replicated in other districts.	No action required. In Progress Matter taken at GOI level. Complied Replication to be done in Deoghar, Seraikella and Plamau district.
Item no. 4 Post-facto approval for the Budget estimates of Rs. 6045.185 lakh for the year 2013-14.	No Action Required.
Item no. 5: Discuss and come up with a proposal in view of operating different training institution in the form of ETC,	New building proposed at Krishi

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JASMIN, SAMETI & ATMA into one umbrella.	Bhawan Campus.
Item no. 6 : The Roaster for the GC, EC meetings	In Progress
Item no. 7 : Create post to be supported by State Government. A proposal for the year wise fund requirement for the above postd need to be approved and forwarded by executive council with due consideration and justification to GC for necessary decision.	Under Process & placed again for consideration.
Item no. 8 : Services for Housekeeping, AMC for Equipment, Security/ Gardening, Fooding Facility during Training, Chartered Accountant, Medical Facility and Monitoring & Evaluation may be obtained through outsourcing and for medical facility may be availed through tie up with nearby nursing home.	Under process (Tender Floated for outsourcing)
Item no. 9 : In place of creating video conferencing facility in each district, Skype communication software may be used with the district for audio & video communication.	Complied and Placed for reconsideration.
Item no. 10 : SAMETI may collaborate with Columbia University/ BAU/ MANAGE and Other SAMETI but it should be ensured that there won't be any financial support to the project from State Govt. The collaboration will be done within the integration of activities of above institution/ organization.	Complied
Item no. 11 : Governing Council permitted SAMETI for collaboration with BAU, XISS, XLRI, IIM, SIRD, NRLM, SLNA and like organization.	Complied
Item no. 12 : It has been decided by the GC that a separate file for consideration of emolument of the these two faculties (Faculty (I.T) & Faculty (Agril. Extn.) may be placed before the Chaifman GC for necessary review of the matter and decision.	Revised Draft Memorandum has been prepared as per new guidelines & placed for consideration

<p>Item no. 13: It has been decided by GC that based on the performance of these officials; the services of Account Officer, SAMETI, Programme Officer, SAMETI and Dy. Project Director, ATMA working may be extended to project period.</p>	<p>Complied</p>
<p>Item no. 14 : Post Facto approval has been accorded for the annual accounts of SAMETI during 2012-13</p>	<p>No Action Required</p>
<p>Item no. 15 : It has been decided that services of peon, night guard may be outsourced through Placement agency and rest of the above post may be filled up through advertisement.</p>	<p>In Progress and placed for reconsideration.</p>
<p>Item no. 16 :</p> <p>a. The organization of the 21 training/ workshop by SAMETI, Jharkhand has been approved by the Governing Council.</p> <p>b. Under State Plan Grant, provision of Rs. 600 lakhs has been made for SAMETI and ATMA during the year 2013-14, out of Rs. 423.20 lakhs for the following activities will be done at SAMETI for which approval from Governing Council is hereby provided</p>	<p>No Action Required</p> <p>In Progress</p>

Decision:

The General Council of SAMETI reviewed and noted the action taken on the “Minutes of the 2nd Meeting of the General Council”. The following instruction/ suggestion have been provided as per the above minutes:

- a) The Attendance sheet of members present and absent must be enclosed with the minutes so that in the next meeting the members can be made aware about their presence.



- b) Dean Agriculture requested the chairman of GC that rather than name of the invitee member, designation should be used so that if an officer is transferred or retired, new officer with that designation can be called for the meeting.
- c) Chairman instructed that Director, SAMETI and Director (Extension Education) will decide the designated officers for SLDO, DLDO and BLDO for new mechanism for Kisan Call Center call escalation process and be placed before the chairman GC/IDWG for necessary order.
- d) Regarding ACABC centers, Director, SAMETI informed that Apart from the ISAP, Bokaro, MANAGE, Hyderabad is planning to establish a new center for ACABC at Ranchi through Mobile Agriculture School & Services (MASS). It has been decided to explore new centers in santhal paraganas region and explore possibility for linkage of ATMA programme with Training of ACABC entrepreneurs in concern districts. The person trained from ACABC centre may be linked with State plan scheme of ACABC for Establishment of ACABC Center.
- e) Director SAMETI informed that tenders were not able to be finalized for Fooding, Hire of Vehicle, Stationary and Security Services. Chairman, GC instructed that the tender papers may be placed before him for necessary review and suggestion.
- f) It has been decided to enquire about the cost of establishing video conferencing at one location and connectivity with district and be placed in next meeting of General Council/ IDWG meeting.

Item No.3: Review of the activities of SAMETI during the period from April 2013- March, 2014

(A) Academic Calendar Activities

(i) Training & Research Activities (2013-14)

During this period, 31 training programmes/ Workshops were conducted against a target of **21** programmes. Major emphasis was on Operationalisation of Extension Reforms, Market-led Extension, ICT in Modified Extension Reforms, Knowledge Management in Agriculture, Revisiting of SREP, Farm Business Management, Climate Change in Agriculture, Gender Sensitization, Farmer Led Extension, Website Development etc. A total of 1115 officials participated in Training/ Workshop.

This is placed before the General Council for information.

Appendix-I

Training Report for the year 2013-14

Sl. No	Particulars	Planned as per Academic Calendar April 2013 March 2014	Achievement April, 2013-Mar, 2014	No. of participants
1	Agricultural Extension Management			
1.1	AEM	12	6	195
2	Information Communication Technology in Agriculture			
2.1	ICT	9	5	150
3.	Extension Reforms			
3.1	ER	0	13	537
4	Sponsored & Open Programmes			
4.1	Market Led Extension (Sponsored)	0	7	233
	Total	21	31	1115

Trg – Training

Decision:

The Governing Council accorded Post-Facto approval for the training organized by SAMETI during 2013-14. However, Director (Extension Education), BAU suggested that the emphasis should be given

for fulfillment of target planned as per the training calendar and the other sponsored programme may also be organized. Chairman GC also emphasized that Resource person from the Department will be involved during the training programme so as to share their field experiences with the trainees.

Government of India Schemes

(i) Kisan Call Centre (KCC)

The DAC, MoA, GoI launched Kisan Call Centers in 2004 across the country to deliver telephonic advisory services to farmers in local language. The queries are answered by Agricultural Professionals, Subject Matter Specialists (SMSs) from the SAUs and Practitioners from the concerned State Departments.

To access this service, the farmer has to dial a four-digit toll free number **1551** or **1800-180-1551**. The KCC operates at three levels viz., Level I, II and III. If the farmer's query is not answered at Level I, it is escalated to Level-II and III.

Calls received at KCC, Patna

S No.	Name of Month	Total Calls Registered/ Handled in KKMS (Source : IKSL, Patna)	Rank of district for generating Calls to KCC during 2013-14 (Decreasing Order)
1	April, 2014	989	1. Ranchi- 2769 Nos.
2	May, 2014	1307	2. Palamau – 2090 Nos.
3	June, 2014	1311	3. Garhwa-1566 Nos.
4	July, 2014	1242	4. Hazaribagh- 1473 Nos.
5	Aug, 2014	1246	5. Chatra – 1129 Nos.
6	Sept, 2014	1256	6. Giridih – 1048 Nos.
7	Oct, 2014	865	7. Deoghar- 1032 Nos.
8	Nov, 2014	1681	8. Dumka-977 Nos.
9	Dec, 2014	2205	9. Godda -932 NOs.
10	Jan. 2014	2609	10. Bokaro- 862 NOs.
11	Feb, 2014	2750	
12	March, 2014	3041	

This is placed before the General Council for information.



Decision:

Director, SAMETI informed the members of GC that In spite of several efforts at State/District level, call generation from farmers has now become stagnant as the call handling by the KCC agents are not location specific for Jharkhand State. The GC member suggested that awareness creation for KCC may be continued for some more time and the new Mechanism of KCC call escalation process need to be operationalized by designating SLDO, DLDO & BLDO at different levels so that farmers may be encouraged to call KCC for solution of their location specific issues. It has also been decided to write a reminder from the Principal Secretary of the Government to GOI for the establishment of KCC at Ranchi.

(i) Operationalization of Farmers Portal (Kisan SMS)

S No.	Organization Type	No. of Messages	Total Farmers Benefitted.
1.	ATMA	561	3,64,729
2.	District Line Dept.	223	3,10,878
3.	State Headquarter	2	15433
4.	KVK	663	10,07,823
5.	SAMETI	64	1,22,420
	Total	1513	18,21,283

⊕ **Total Farmers Registered** - **101000 Farmers**

⊕ **Total Registered Experts** - **86 Experts**

⊕ **Total Pending expert** - **12 Experts**

This is placed before the General Council for information.

Decision:

Director, SAMETI informed that near about 3 lakhs farmers have been registered for MKisan portal as on date. Also as per the request of Addl. Chief Electoral officer, Jharkhand made through Agriculture Department, election related messages are being sent to concerned districts through MKisan services. It has also been decided to ensure

registration of at least 10 farmers per village of the State in Kisan SMS Portal for which a letter to Dy. Commissioners may be sent from Principal Secretary, Dept. of Agriculture to ensure that farmers of the every village are registered for the Kisan SMS Service.

(C) Educational Programmes

(i) Post Graduate Diploma in Agricultural Extension Management (PGDAEM)

This one-year programme was launched in 2007 by SAMETI on a distance learning mode for capacity building of public and private extension functionaries. The objectives are to enhance their techno-Managerial competence, to acquaint them with the latest developments in Agri and Allied sectors, to equip them with the tools and techniques of participatory decision making and to provide inputs on Agri-value chain. The programme comprises of 10 courses offered in 2 semesters. Contact classes are conducted at the end of each semester in the local SAMETI.

MANAGE has undertaken the revision of both the Curriculum and the Study material of this programme, in both Hindi and English, with the help of Agricultural Experts and Practitioners from Agri and Allied sectors.

Since inception till 2012-13, **394** candidates have been enrolled, out of which **248** have successfully completed the programme. The results of rest of the candidates are awaited. During the year 2013-14, **92** candidates have been enrolled and the course has just begun.

Session	No. of District Involved	Total No. of Candidates	No. of Candidates Qualified
2007-08	9	79	53
2008-09	20	137	93
2009-10	13	67	39
2010-11	10	33	26
2011-12	4	8	8
2012-13	13	74	29
2013-14		92	
Total		486	248

Decision:

Director, SAMETI explained about the PGDAEM course to the members of the General Council and informed that near about 90 officials have been enrolled for the PGDAEM course during 2014-15. In response to a query by the members, it has been decided to initiate a screening process before enrolling so many candidates for PGDAEM course so that the difference between qualified candidates Vs enrolled candidates may be minimized. Chairman, GC instructed to include some extra classes for orientation on departmental schemes among the PGDAEM candidates. A consultation meeting may also be organized with non-qualified candidates of earlier years for their participation in the evaluation process for completion of the course.

(iii) Diploma in Agricultural Extension Services for Input Dealers (DAESI)

This is a self-financed diploma programme launched in 2012-13 with the objective of transforming input dealers into Para-extension professionals who can offer agricultural advisory to farmers. Input dealers with a minimum of 10th standard are trained in technical aspects of Agriculture, Extension Management, Personality development and Legal aspects related to Agri-input Management in regional languages. DAESI is conducted on weekly market holidays at district level for 48 days in a year, including field visits, without disturbing their regular business. The course fee is Rs.20,000/- for representative of Agribusiness Companies and Rs. 5000/- for licensed input dealers and remaining 15000 will be met from RKVY grant. An MOU has already been signed with MANAGE for organization of DAESI Programme in Jharkhand.

At Present 2 centers for DAESI programme have been started i.e. one at Ranchi involving Ranchi, Khunti, Ramgarh and Lohardaga and the other at East Singhbhum involving East Singhbhum and Seraikella.



42 candidates were enrolled at Ranchi center and 40 candidates were enrolled at East Singhbhum Center.

Also it is proposed to replicate the DAESI Course in Seraikella, Palamau & Deoghar districts during 2014-15 for which proposal has been placed in SLSC for approval and funding from RKVY programme.

This is placed before the General Council for information.

Decision:

The Governing council approved the replication of the DAESI course in other districts during 2014-15 as per the availability of funds from RKVY. Director Agriculture suggested that some sort of impact assessment study must be carried out for the input dealers trained under DAESI. Also list of trained input dealers must be made available to district concerned so that they can also monitor the activities of Input dealers in the field.

P A R T - II
For Approval

Item No.4: Budget Estimates for the year 2014-15

(a) Budget Estimates for 2014-15:

Central Share:

The District Extension Work Plan (DEWP) of 24 ATMA districts has been thoroughly reviewed and discussed during the State level Workshop on "Finalization of State Extension Work Plan (SEWP)" for the year 2013-14. The State Extension Work plan (SEWP) with the inclusion of proposal of State Nodal Cell and SAMETI of Rs. 7297.46 lakhs has been prepared and sent to GOI vide letter no 42, dated: 30.4.2014 with the approval of State Nodal Officer (ER) and Secretary (Agriculture), GOJ. The Necessary observations, suggestions and comments from Govt. of India have been received vide letter F No. 29-5/2014-AE, dated: 12th May, 2014. As per the comment, the SEWP has been revised on the following components



- Development of Quality Resource Material for Training & HRD Intervention [A 2 (D)]
- Inter State Exposure Visit [B.4]
- Rewards / Incentives [B.6]
- Innovative Activities
- Specialist & Functionary support for Block level BTM & ATMA

Accordingly the SEWP has been revised with an amount of Rs. 7419.16 lakh for which necessary approval from Secretary (Agriculture), GOJ has already been taken and submitted to Govt. of India for consideration in the Technical Committee of Dept. of Agriculture & Cooperation, GOI vide letter no. 87, dated: 30.5.2014. Again, After approval of Technical Committee of DAC, Approved State Extension Work Plan (SEWP) has been communicated to State vide F NO. 27(6)/2014-AE, dated: 4th June, 2014 with an amount of Rs. 7265.05 lakhs and the summary of approved SEWP is as below:

		Rs. in lakhs
S. No.	Activity	Total Fund Requirement
1	State Nodal Cell (Total of Table No. 6-A)	32.35
2	SAMETI (Total of Table No. 6-B)	121.70
	Sub Total (1+2)	154.05
3	ATMA at District Level	
I	Farmers Oriented activities (B. 1-7 & B.16)	2755.95
II	Farm Information dissemination (B.8-10)	400.68
III	R-E-F Linkages (B.11-13)	160.47
IV	Administrative expenses - Recurring (B.14 & B.15)	624.59
V	Innovative Activities –State & District	145.00
V	ITD Components (New Initiatives)	64.60
	Sub Total (I+II+III+IV)	4151.30
4	Innovative Activities - District Level Setting up CRS (Gumla/ Dumka)	0.00
5	Establishment (Provision for One Year)	
a	State Level (Faculty/ Dy. Director, Accountant , Computer Programmer)	26.76
b	District Level (PD,DPD, Accountant & Computer Programmer)	312.00
c	Block Level (BTM & SMS)	1713.75
d	Village Level (Farmers Friend)	907.20
	Sub Total (a + b +c + d)	2959.71
	Grand Total	7265.05

Decision:

The Governing Council accorded Post-facto approval for the budget estimate of Rs. 7265.05 lakhs during 2014-15.

Item No. 5: Construction of infrastructure for SAMETI.

State Agricultural Management & Extension Training Institute (SAMETI), Jharkhand is functioning in the G+1 Residential building (Previously used by Agriculture Production Commissioner) in the Krishi Bhawan having 6 rooms since 2003. As per the provision under Extension Reforms (Revised ATMA Programme), availability of space for 1 Director, 8 Dy. Director, Account Officer, Programme Officer, Establishment Section, Computer Section, Receipt / Dispatch Section needs to be created so as to run the SAMETI effectively. Currently, 11 officials are engaged in the SAMETI Office for implementation of Extension Reforms Programme in the State.

The mandate of SAMETI is capacity building of Extension functionaries of State/District/ Block level in programme planning, execution, Agriculture Extension Management, Information Technology, Human Resource Development through Training/ workshop.

SAMETI has its own conference hall in the krishi bhawan premises. No. hostel facility for the trainees is available with SAMETI. During training SAMETI uses the facility of Krishak Bhawan of BAU as per the availability and also on payment basis resulting in the non-achievement of target of training activities as per the training calendar.

In order to fulfill the mandatory work of SAMETI and as per the discussion held with Chairman, GC, it is proposed to create infrastructure (G +4) with the funds available under State plan Grants (2013-14) at SAMETI.



The proposed expenditure under State Plan Grants is as below;

S No.	Particulars	Amount in Lakhs
1.	Emolument of Contractual Staff at ATMA & SAMETI	40.32
2.	TA	4.00
3.	Contingent Expenditure	0.68
4.	Renovation of existing infrastructure	5.00
5.	Publication of Extension & Training Material	50.00
6.	Infrastructure for SAMETI	500.00
	Total	600.00

Decision:

Director, SAMETI informed that as per decision in a meeting under the chairmanship of the ex-secretary (Agriculture), GOJ, the back portion [near NFSM Cell] of the Krishi Bhawan premises has been identified for creation of infrastructure/training facility. It has been decided to come up with the detailed project report for infrastructure/training facilities to be created in the Krishi Bhawan premises which will be made out of State Grants. Again it has been decided to incorporate water harvesting techniques with all necessary facilities during the preparation of DPR. SAMETI office will be housed in the new Directorate Building and the training facilities and hostel will be in the proposed infrastructure.

Item No. 6: Training Calendar of SAMETI for 2014-15

SAMETI has prepared the Annual Training Calendar (ATC) for 2014-15 in consultation with different stakeholders of Agriculture & Allied Sector Officials of the State/ National level in a training planning workshop of 2 days. In the preparation of this training calendar, Questionnaires, Scoring schedule, Feedback from the Agriculture & Allied Sector officials and experiences of the different faculties were considered. In the present training calendar, emphasis has been provided on the skill/ knowledge gap which exists in different category of officials in the district/ state level for effective implementation of Central

/ State schemes. Instead of monotonous lectures during the training, the methodologies viz. Pre-training-Post Training evaluation technique, Group Exercise, Questionnaire (Skill level check), Recall session, Field Visit, Experience Sharing, Feedback on unclear topic, Motivation Session will have the priority.

PDs, Dy. PDs, KVK, BTM etc of nearby districts may be involved as trainers in the off campus training of SAMETI so that in the long run they can be used as master trainers on several subjects of knowledge.

The duration of the training of SAMETI will be 4 days including one day visit by the Faculty Member to understand the prevailing skill gaps of farmers / extension functionaries and monitoring/ feedback of scheme implementation at village level.

The Technical gaps of extension functionaries will be fulfilled with the help of Birsa Agricultural University and through participation in the Model Training Courses of Specialist organization across the country.

The summary of Proposed Training during 2014-15 is as below for approval.

S No.	Programme	Participants	Coordinator
Agricultural Extension Management			
1	Master Trainers Training Programme on "Revisiting of SREP"	PD, DPD, Line Dept, BTM, KVK	Abhishek Tirkey
2	Workshop on Development of Capacity Building under SAME	District/ Block level	Abhishek Tirkey
3	Gender Sensitization for Extension Functionaries	Mid Level/ KVK	Abhishek Tirkey
4	Formation and Management of Producers Groups (CIGs) and Federation.	BTM/SMS/BTT/FAC/ KVK	Abhishek Tirkey
5	Innovative Extension Approaches.	Mid Level	Abhishek Tirkey
6	Leadership for Innovation in Agriculture	Dy. PD, BTM, SMS	Abhishek Tirkey
7	Write shop for Success Stories	Line Dept/ BTM/KVK	Abhishek Tirkey
Information Communication Technology			

1	Training cum Workshop Application of ICTs in Sub Mission on Agricultural Extension	PD, BTM, SMS	Manoj Kabi
2	Training on Basic/ Advance Skill in Computer	BTM/SMS	Manoj Kabi
3	Training-cum-Workshop on Knowledge Management in Agriculture	PD/Dy. PD, Line Dept.	Manoj Kabi
4	Training programme on Use of Media in Sub Mission on Agricultural Extension	Dy. PD, Line Dept, BTM	Manoj Kabi
5	Workshop on Content Development for Agriculture Website	Dy. PD, CO	Manoj Kabi
6	Course on Operationalization of Electronic Monitoring System (EMS) & Farmers Portal	Computer Operator	Manoj Kabi
7	Training ICT Application in Agriculture Information Management & Networking.	PD, Dy. PD, BTM, Line Dept	Manoj Kabi
8	Workshop on Application of Remote Sensing & Geographical Information System in Agriculture.	Dy. PD, BTM, ATM, Line Dept.	Manoj Kabi
Sub Mission on Agricultural Extension (SAME) under NMAET			
1	1 day Workshop on Operationalization of DAESI	Dy.PD, BTM, Input Dealers	Manoj Kabi
2	Induction Training to New BTM/ SMS on SAME	Newly Selected Dy. PD, BTM, ATM	Abhishek Tirkey Manoj Kabi
3	Refresher Training on Extension Reforms & NMAET for ATMA	PD, Dy. PD, BTM, SMS & Line Dept.	Abhishek Tirkey Manoj Kabi
4	State level Review cum Experience Sharing Workshop under SAME	PD, Dy. PD, BTM, ATM, Line Dept.	Manoj Kabi Abhishek Tirkey
5	Workshop on the Implementation / Convergence of Agricultural Development Schemes.	DAO, PD, DHO, DSCO	Director/ Faculty of Schemes
Agriculture & Allied Sector Training			
1	Operationalization of Farm School.	BTM, SMS, BTT.	P P Singh



2	Integrated crop management (Rice) in FS.	PD, Dy. PD. BTM.	P P Singh
3	4 Setting up of FS on Pisciculture (Fis) and its Operationalization.	PD, Dy. PD. BTM.	P P Singh
4	Crop Diversification, Rain fed Agriculture Wasteland Development and Technology raising fodder crops	PD, Dy. PD. BTM.	P P Singh
5	Rejuvenation; and ultra density of plant of orchard. Precision farming and other latest technology	PD, Dy. PD. BTM.	P P Singh
6	Agricultural Mechanization for Swallow Medium farmers.	PD, Dy. PD. BTM.	P P Singh

Decision:

Training Calendar for 2014-15 as approved by State Training Committee has been approved by the Governing Council.

Item No. 7: Implementation of Sub-Mission on Agricultural Extension (SMAE) from 2014-15 as per revised Guidelines.

The Support to State Extension Programme for Extension Reforms has been modified as a Sub Scheme under National Mission on Agricultural Extension & Technology (NMAET) named as Sub Mission on Agricultural Extension (SMAE). The operational guidelines have been issued and the softcopy has been provided in the Govt. of India Website. In order to maintain the flow of implementation of ATMA scheme as SMAE, it is proposed to permit SNO and SMAETI to initiate Activities approved during 2014-15 as a part of State Extension Work Plan (SEWP).

Decision:

Governing Council approved the implementation of Sub-Mission on Agricultural Extension (SMAE) from 2014-15 as per revised guidelines.

Item No 8: Enhancement of monthly emolument of Faculty Member of SAMETI

As per the guidelines of Sub Mission on Agricultural Extension (SMAE) under National Mission on Agricultural Extension and Technology (NMAET), the emolument of Block Technology Manager (BTM)

at block level has been enhanced to Rs. 25,000/- and has become the same as that of the faculty member of SAMETI presently.

The Post faculty is a state level post equivalent to Dy. Director and they are involved in the coordination with district and training of District and Block level extension functionaries and hence, it is proposed to enhance the emolument of Faculty members from Rs. 25,000/- to Rs. 40,000/-.

Decision:

Taking into consideration the guidelines on Sub Mission on Agricultural Extension (SMAE), Governing Council decided to enhance the consolidated monthly emolument of faculty members of SAMETI to Rs. 40,000/- per month which will be effective from 1st Jan, 2015 onwards. However, the retired Govt. of Officers, if engaged, will be paid as per the financial rules of the Government of Jharkhand.

Item No. 9: Revision of honorarium to Resource person engaged in the capacity building /training at SAMETI.

As per the mandate of SAMETI, training programme (on-Campus & Off-Campus) by SAMETI are being organized during 2014-15. MANAGE, Hyderabad also organizes their off-campus training programme at SAMETI round the year in which honorarium of Rs. 1000/- per session is provisioned for the resource person. In case of SAMETI, it is Rs. 500/- per session.

In order to maintain uniformity in the honorarium of resource person for SAMETI and MANAGE training, it is proposed to Increase the honorarium amount from Rs. 500/- to Rs. 1000/- so that outsourcing of resource is done effectively.

Decision:

It has been decided by the Governing Council that honorarium of resource person will be Rs. 500/- for 1 hour lecture and Rs. 1000/- for 1½ to 2 hours lecture during the training/workshop to be organized by SAMETI.

For Ratification**Item No. 10: Annual Financial Status of Extension Reforms for the years 2013-14**

The Annual Financial Status under Extension Reforms for the years 2013-14 may be ratified by the General Council.

The financial Utilization Summary during 2013-14 is as below:

F.	FINANCIAL SUMMARY	Amount in
S.No	Activities	Lakhs
<i>(1)</i>	<i>(2)</i>	<i>(3)</i>
F1	Unspent opening balance as on 1.4.2013	1474.21327
	Central Share	1179.84768
	State Share	294.36559
F.2	Funds received from DAC	3168.00
F.3	Release of State's Matching Share	495.90044
	Total Fund Available During 2013-14	5138.11371
F.4	Total Expenditure	4544.3517
	Central Share	3799.49796
	State Share	744.85374
F.5	Unspent closing balance as on 1.4.2014	593.762
	Central Share	548.34972
	State Share	45.41229

Decision:

Post Facto approval has been accorded for the annual financial status of SAMETI during 2013-14.

Item No. 11: Annual Accounts for the years 2013-14

Under Centrally Sponsored Scheme "Support to State Extension Programme for Extension Reforms", an amount of Rs. 3168.00 lakhs has been received from Govt. of India during 2013-14.

Under State Share (10%) an amount of 495.90044 lakhs has been received by the Project Implementing Agencies

Under State Plan Grants, an amount of Rs. 600 lakhs has been received from Govt. of Jharkhand during 2013-14.

Under NeGP-A, an amount of Rs. 37.75314 has been received during 2013-14, an amount of Rs. 67.55372 lakhs has been utilized and unspent balance of Rs. 279.97762 lakhs has remained unutilized as on 31st March, 2014.

Under National Project on Management of Soil Health and Fertility (NPMSHF), an amount of Rs.256.61 is laying unspent at SAMETI Account.

An amount of Rs. 356.10061 Lakh is available as farmers Share under Seed Distribution Scheme.

The annual accounts of SAMETI for the financial years 2013-14, consisting of the Receipts and Payment Account, Income & Expenditure Statement and Balance Sheet, were prepared as per standard accounting norms. The Annual Accounts has been submitted to Extension Division, Govt. of India as required under SAMETI Bye-law. The certified Accounts, along with the Audit Report and the replies to the audit comments mentioned in the Audit Report, have also been prepared and placed along with the Annual Accounts.

The Annual Accounts of SAMETI for the years 2013-14 are placed as Enclosures before the General Council for post-facto approval.

Decision:

Post Facto approval has been accorded for the annual accounts of SAMETI during 2013-14.



Item No. 12: Decision on Fund Available as Krishi Karman Award at SAMETI.

During the last 2 years, State has got award of Rs. 2.00 Crore which is available in SAMETI Account. Decision may kindly be taken for utilization of the funds for enhancing working efficiency of officials in the State and the proposal decided in the GC will be placed before the NFSM Executive Committee for Approval.

Decision:

It has been decided to prepare a proposal for enhancing working efficiency of officers of the State and may be placed before the NFSM Executive Committee for approval.

Item No. 13: Decision on Monthly Emolument of Computer Operator, SAMETI as per the Revised Guidelines of SMAE.

Sri Parshu Ram is working as Computer Operator since 2006 at State Agricultural Management & Extension Training Institute. As per the decision of 9th IDWG meeting held on 20.1.2012, his service has been terminated from SAMETI. However, in order to roll the activities of SAMETI in an effective manner and on his written request, his services were again taken on daily wage basis till date.

He used to do all types of documentation in Hindi/English, Data entry on EMS, Monthly Progress Report compilation and official letter typing etc. During his tenure of 8 years at SAMETI, his involvement in all round Extension Reforms Activities as well as PGDAEM & DAESI Programmes were highly acknowledged by the SAMETI Officials. Till date he is getting daily wages of Rs. 297/ per day (Monthly Rs. 7730/- Apx) which is much less than the computer operator engaged at State level under RKVY.

Taking this into consideration, it is proposed to enhance his consolidated monthly emolument tentatively to Rs. 10000/- till the time regular appointment is done through advertisement.

Decision:

Governing Council approved tentatively the consolidated monthly emolument of Rs. 10000/ per month for Mr. Parshu Ram, computer Operator, SAMETI from 1st Jan, 2015 onwards, till adoption of process laid down in the revised guidelines of SAME from 1st Jan, 2015.

Item No. 14: Decision on Monthly Emolument of peons working at SAMETI office, Conference Hall, Guest House.

Sri Mantu Kumar Paswan, Sri Digvijay Ray Sri Naresh Kumar Sahu are working as Peon/care taker – cum – cook at SAMETI Office, SAMETI Conference Hall and SAMETI Guest House respectively from 6-8 years. As per the decision of 9th IDWG meeting held on 20.1.2012, the service of these 3 personal has been terminated from SAMETI. However, in order to roll the activities of SAMETI in an effective manner and on their written request, their services were taken again on daily wage basis till date.

Again as per the decision taken during the 2nd General Council Meeting (agenda no. 14), the services of peons may be outsourced through placement agency. But in case of outsourcing, the work of SAMETI will suffer as the work culture of SAMETI is maintained in a mission mode programme implementation.

The details of work done and their monthly emoluments are given below:

Sl.No	Name	Designation	Nature of work	Daily Wages
1.	Sri Mantu Kumar Paswan	Ordely Peon	Xerox, Binding, Publication Handling & Organization, All related work of PGDAEM	Rs. 215 per day (Monthly -5610 apx.)
2.	Sri Naresh Kumar Sahu	Care Taker cum Cook	Accommodation and Maintenance (24 hrs. availability) of Guest House, All related work of DAESI	Rs. 215 per day (Monthly -5610 apx.)

3.	Sri Digvijay Ray	Ordely Peon	Maintenance of conference hall, delivery of letters and other outside work viz. telephone, electricity, broadband, etc.	Rs. 215 per day (Monthly -5610 apx.)
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Apart from the above duties these three persons were used as per the requirement of SAMETI Office time to time. Taking into consideration the period of working at SAMETI and their deep involvement at SAMETI, they may be permitted to work on daily wages rather than outsourcing temporary person from outside till further arrangement.

Decision:

It has been decided by the Governing Council that rather than outsourcing the manpower (4th grade services) through Placement agency, these three trained staff working at SAMETI for SAMETI Office, Conference Hall and Guest House will be continued and will be provided consolidated monthly emolument of Rs. 7000/- per month tentatively from 1st Jan, 2015 onwards till further arrangement is made by the SAMETI.

Item No. 15: Any other item with the permission of the Chair

a. Budget Estimate

It has been decided that as per the approval of SEWP and availability of the funds as central & State Share for SAMETI, the funds will be utilized as per the following component wise without any deviation.

S No.	Activity	Total Fund Provisioned
1	2	5
A.1	Monitoring & evaluation	
	(a) Quarterly review workshops and R-E Interfaces (pre-seasonal)	2.250
	(b) Third party Monitoring & Evaluation (Annually)	12.000
	(c) Expenses for Inter Departmental working Group on extension reforms	8.500
	(d) State Coordinator (For One Year)	4.800
	(e) Gender Coordinator (For One Year)	4.800

		TOTAL (A)	32.350
A.2	(a) Training courses-Natioanl/ Inter State/Within the state (SAMETI) level		
	i) National (25 person 8 days @ 0.015)		3.000
	ii) Inter State (25 person 8 days @ 0.015)		6.000
	iii) Within State (30 person 5 days @ 0.015)		32.000
	(b) Induction Training of ATMA Functionaries (30 persons for 3 days @ Rs. 0.010)		9.000
	(c) Refresher Training of All ATMA Functionaires (30 persons for 3 days @ Rs. 0.010)		1.800
	(d) Development of Quality Resource Materail for Training & HRD Intervention (30 person 1day @ 0.015)		0.450
A.3	Exposure visit of extension functionaries to progressive states (A group of 10 participants) =- only interstate visit, duration ≤ 5 days excluding journey time (05 person 8 days @ 0.01)		3.200
A.4	Organization of state level exhibitions/kisan melas/fruit/ vegetables shows etc (Per year).		6.000
A.5	Krishi Expo and Regional Fairs		
	a) Participation in Krishi Expo organized by DAC		1.000
	b) Participation in Regional Fair supported by DAC		1.000
A.6	Rewards & incentives		
	Award for best performing district ATMA		1.500
A.7	(a) Farmers Awards - Best Farmers representing different enterprises.		
	State level (Maximum 5.0 lakh per State)		5.000
	District level (Maximum 2.5 lakh per District)		12.000
	(b) Incentive for Exemplary Extension Work to District/ Block level Extension Functinoaries		0.750
	(c) Incentising Scientists and Ext. Personnel		0.00
	(d) Lumpsum grant for PPP Model		0.000
A.8	Upgrading and restructuring of apex State level training institutions f State Agricultural Management and Extension Training Institute (SAMETI)		
	Recurring		
	b) Operational expenses & technical assistance (Avg. 0.14 lakh per block)		30.000
	c) Documentation of success stories etc. (preparation and dissemination).		5.000
	d) Vehicle hiring		4.000
	Non-Recurring		
G	Specialist & Functionary Support		
	Dy. Director/ Faculty		21.60
	Accountant cum Clerk		3.24
	Computer Programmer		1.92
		TOTAL (B)	148.46
		Grand Total	180.81

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Director, SAMETI informed that under State plan grants (State Assistance to ATMA & SAMETI), an amount of Rs. 600 lakhs is available at SAMETI for 2014-15.

It has been decided that following activities/ component will be taken up during 2014-15.

S No.	Component	Amount in Lakhs
1.	Contractual Emolument for ATMAs	35.00
2.	Contractual/ Daily Wage Emolument for SAMETI	12.00
3.	TA / Hire of Vehicle	3.00
4.	Minor Renovation and Civil works	5.00
5.	Continent expenses	5.00
6.	Documentation and Publication	40.00
7.	Proposed amount for Creation of Training Facility /infrastructure/Procurement of Vehicle/ Video conferencing Facility	500.00
	Total	600.00

b. Post Requirement at SAMETI

In order to act as mini-MANAGE as per the guidelines of SMAE, SAMETI needs to undertake capacity building and research activities in the State effectively in near future. As an institutional arrangement at State level, the following posts are approved in the Governing Council for which necessary funds will be made available from the State grants.

S No.	Name of Post	Nos.
1.	Administrative Officer	1 No.
2.	Public information officer	1 No.
3.	Steno cum Computer Operator to Director	1 No.
4.	Account Officer	1 No.
5.	Programme Officer	1 No.
6.	Training Assistant	2 Nos.
7.	Computer Operator	4 Nos.
8.	Establishment Clerk	1 No.
9.	Clerk cum Computer Operator	2 Nos.
10.	Librarian	1 No.

It has been decided to initiate file for sanction for these posts as soon as possible.


c. Mobility for Vehicle for SAMETI


Director, SAMETI informed that there is no vehicle available at SAMETI for official use. However there is vehicle available under the Dy. Director (Plant Protection) where as no regular driver is available at Plant Protection office. As Director, SAMETI is also heading the Dy. Director (Plant Protection Office), the same vehicle may be used for his daily official movement.

In response this, It has been decided that a driver from outside may be hired on daily wage basis as per the labor department fixed rate for which the expenses will be met from the Hire of Vehicle head of SAMETI.

- d. It has been decided that final year students of Birsa Agricultural University (BAU) who are under the RAWE Programme will be supported in necessary orientation of departmental Scheme/activities & Field Visit by SAMETI, Jharkhand for one month for which necessary contingent expenses will be borne by SAMETI under State Plan Grant.

The meeting ended with thanks to all who are present in the meeting.


Director
SAMETI, Jharkhand


Principal Secretary
Cum
Chairman (GC), Jharkhand

Memo No. 695/2012-13/.....554

dated: 24/12/14

Copy to: Joint Secretary, Dept. of Agriculture & Cane Development, GOJ/
Director Agriculture, Jharkhand/ Director Horticulture, Jharkhand/Director
Soil Conservation, Jharkhand/ Director (Extension Education), BAU, Ranchi/
Principal Scientist, ICAR-RCER, Plandu, Ranchi/Principal Scientist, CURRS,
Hazaribagh /Principal, Extension Education Institute, Hehal/ Secretary, Vikas
Bharti, Ranchi/ Directress Holy Cross, Hazaribagh/ Zonal Programme
Coordinator, GVT, Ranchi/ Secretary, R. K. Mission, Ranchi/ Dean, Faculty of
Agriculture, BAU/Dy. Director (Agriculture & Allied), SAMETI for information
and necessary action.

[Signature]
Director

SAMETI, Jharkhand

Memo No. 695/2012-13/.....554

dated: 24/12/14

Copy to: Sri. Arhendu Das, Farmers Representative/ Sri. Birsa Dhan,
Chairman, SFAC, Jharkhand for information and necessary action

[Signature]
Director

SAMETI, Jharkhand

Memo No. 695/2012-13/.....554

dated: 24/12/14

Copy to: Additional Chief Secretary, Dept. of Agriculture & Cane Development,
Government of Jharkhand for kind information

[Signature]
Director

SAMETI, Jharkhand

Memo No. 695/2012-13/.....554

dated: 24/12/14






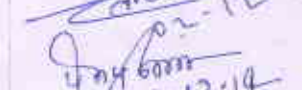

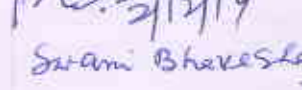

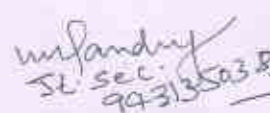



Copy to: Secretary / Joint Secretary Dept. of Agriculture & Cooperation, GOI/
Joint Director, Extension Division, Krishi Bhawan, New Delhi / Director
General, MANAGE, Hyderabad for information and needful.

[Signature]
Director

SAMETI, Jharkhand

दिनांक 02.12.2014 को अपराह्न 3.00 बजे प्रधान सचिव, कृषि एवं गन्ना विकास विभाग, झारखण्ड, रांची के अध्यक्षता में उनके कार्यालय प्रकोष्ठ में आयोजित General Council की बैठक में उपस्थित पदाधिकारी की उपस्थिति पंजी

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क्र.सं.	पदाधिकारी का नाम एवं पदनाम	हस्ताक्षर
1.	प्रधान सचिव, कृषि एवं गन्ना विकास विभाग, झारखण्ड, रांची-सह-अध्यक्ष, शासी पर्षद, समेति, झारखण्ड	
2.	कृषि निदेशक, झारखण्ड, रांची-सह-उपाध्यक्ष, शासी पर्षद, समेति, झारखण्ड।	 21/12/14
3.	संयुक्त सचिव, कृषि एवं गन्ना विकास विभाग, झारखण्ड, रांची	 21/12/14
4.	निदेशक समेति, झारखण्ड, रांची।	
5.	निदेशक, भूमि संरक्षण, झारखण्ड, रांची।	
6.	निदेशक, उद्यान, झारखण्ड, रांची।	
7.	प्राचार्य, प्रसार प्रशिक्षण केन्द्र, हेहल, रांची।	
8.	निदेशक, प्रसार शिक्षा, बिरसा कृषि विश्वविद्यालय, रांची।	
9.	उप निदेशक (कृषि एवं संबद्ध), समेति, झारखण्ड।	
10.	आमेनिटर-लैब अध्यक्षता (कृषि), बिरसा कृषि विश्वविद्यालय, राँचे, रांची।	
11.	सचिव, रामकृष्ण मिशन, राँची।	Swami Bhakeshwar 21/12/14
12.	प्रधान वैज्ञानिक, हार्प, पलाण्डू, राँची।	
13.	मुख्य वैज्ञानिक, सी0आर0यू0आर0आर0एस0, हजारीबाग।	
14.	सचिव, विकास भारती, राँची।	
15.	निदेशिका, हॉलीक्रोस, हजारीबाग।	
16.	क्षेत्रीय कार्यक्रम प्रबंधक, ग्रामीण विकास ट्रस्ट, राँची।	
17.	श्री अरधेन्दु दास, कृषक प्रतिनिधि	
18.	श्री बिरसा धान, अध्यक्ष, राज्यस्तरीय कृषक सलाहकार समिति।	
19.	" अनिल कुमार वर्मा, जे.ए. पदा, समेति।	
20.	श्री अभिषेक सिन्हा, अध्यक्ष, राज्यस्तरीय कृषक सलाहकार समिति।	
21.	Mangal Kabi, Faculty (I-T), SAMEET	