

GOVERNMENT OF JHARKHAND
DEPARTMENT OF AGRICULTURE, ANIMAL HUSBANDRY AND COOPERATIVE.

**OFFICE OF ASSISTANT DIRECTOR AGRICULTURE ,QUALITY CONTROL (FERTILIZER)LABORATORY,
RANCHI,JHARKHAND**

Very Short Tender Notice for Invitation of Bids

Sealed tender in prescribed Performa are invited in two bid system- (1)Technical bid (2) Financial bid from manufacturers/authorized distributors/dealers/registered suppliers/ reputed firms / government undertakings /reputed consultant, separately for supply of laboratory Equipment's & for engagement of NABL consultant for NABL Accreditation of Quality Control (Fertilizer) Lab, Ranchi ,Jharkhand.

A Complete set of Tender Documents may be downloaded from website – www.atmaranchi.in & www.sameti.org

Details are given below:-

| | | |
|-----|--|--|
| 1. | Tender Reference No. | 01/गुण नियंत्रण/04/2023 PR. NO.288754 Agriculture(22-23):D |
| 2. | Name of Work | Supply of laboratory Equipments & engagement of NABL consultant for NABL Accreditation of Quality Control (Fertilizer) Lab, Ranchi ,Jharkhand. |
| 3. | Tender Document Cost (Non- Refundable) | Rs. 500 |
| 4. | Date of Publication of Tender Document on website | 01.02.2023 |
| 5. | Document Download Period Starts from | 01.02.2023 |
| 6. | Bid Submission Period | 01.02.2023 to 09.02.2023 (11.00 AM) |
| 7. | Last date of submission of bid Tender Fee & EMD | 09.02.2023 (11.00 AM) |
| 8. | Technical Bid Opening Date | 10.02.2023 (2.00PM) |
| 9. | Financial Bid Opening Date | 10.02.2023 (4.00 PM) |
| 10. | Opening of Place | <u>Office of Assistant Director Agriculture,Quality Control(Fertilizer) Laboratory, Ranchi, Jharkhand.</u> <i>Krishi Bhawan Campus, Kanke Road, Ranchi</i> <i>Pin. No. - 834008, (Jharkhand)</i> |
| 11. | Name & Address of the Inviting Tender | Satya Prakash, - <u>Assistant Director Agriculture,Quality Control(Fertilizer) Laboratory, Ranchi, Jharkhand.</u> <i>Krishi Bhawan Campus, Kanke Road, Ranchi</i> <i>Pin. No. - 834008, (Jharkhand)</i> |
| 12. | Contact no. of procurement officer | 9334051118 |

Address for Communication, Place of Submission of Documents

Office of Assistant Director Agriculture,Quality Control(Fertilizer) Laboratory, Ranchi, Jharkhand.
Krishi Bhawan Campus, Kanke Road, Ranchi Pin. No. - 834008, (Jharkhand)

Sd /
Assistant Director Agriculture,Quality Control(Fertilizer) Laboratory, Ranchi
Jharkhand

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PROffice of Assistant Director Agriculture,Quality Control(Fertilizer) Laboratory, Ranchi, Jharkhand
Krishi Bhawan, Campus, Kanke Road, Ranchi
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TENDER NO. 01/गुण नियंत्रण/04/2023 PR. NO.288754 Agriculture (22-23):D

Sealed tender in prescribed Performa are invited in two bid system- (1)Technical bid (2) Financial bid from manufacturers/authorized distributors/dealers/registered suppliers/ reputed firms / government undertakings /reputed consultant, separately for supply of laboratory Equipment's & for engagement of NABL consultant for NABL Accreditation of Quality Control (Fertilizer) Lab, Ranchi ,Jharkhand.

Tender document can be downloaded from website: www.atmaranchi.in & www.sameti.org and tender fee can be submitted with the tender in the form of DD payable to "Sahayak krishi Nideshak, Goon Niyantran (Urvarak) Pryogshala, Ranchi" payable at Ranchi and placed in a separate envelope marked "Tender Fee & EMD" and should be kept in the bigger envelope for Technical Bid .

a) Date of Publication of Tender – Tender will be published on 01.02.2023 Document can be downloaded from the website www.atmaranchi.in & www.sameti.org Cost of Tender documents – Rs. 500/- (Five hundred only) (Non-refundable) in the form of demand draft in favour of ""Sahayak krishi Nideshak, Goon Niyantran (Urvarak) Pryogshala, Ranchi" payable at Ranchi

b) Documents download period – From 01.02.2023 to 09.02.2023 up to 11.00 am.

c) Bid submission period - From 01.02.2023 to 09.02.2023 upto 11.00 am.

Last date of submission of bid document ,tender fee, and EMD 09.02.2023 till 11.00 am at the Office of Assistant Director Agriculture, Quality Control(Fertilizer) Laboratory, Ranchi, Jharkhand *Krishi Bhawan, Campus, Kanke Road, Ranchi Pin. No. - 834008, (Jharkhand)*

d) **Opening of bid** – On 10.02.2023 at 2.00 pm in the office of Assistant Director Agriculture, Quality Control (Fertilizer) Laboratory, Ranchi in the front of Tender Committee. All the bidders or their dully authorized representative may remain present at the time of Tender opening for any clarification sought by the Tender Committee.

e) Tender received after due date and time will be rejected.

TERMS AND CONDITIONS

The tender should be submitted in two parts as Technical bid and Financial bid

Scope of Supplies:

1. **Annexure-A**-Laboratory Equipment.
2. **Annexure-B**- Engagement of NABL consultant for NABL Accreditation of Quality Control (Fertilizer) Lab, Ranchi ,Jharkhand.

The tender should be submitted in three separate sealed envelopes (three parts). All the three envelopes should be kept in one bigger (single) envelope duly sealed and submitted in prescribed office: Office of Assistant Director Agriculture, Quality Control (Fertilizer) Laboratory, Ranchi. Krishi Bhawan, Campus, Kanke Road, Ranchi Pin. No. - 834008, (Jharkhand)

Envelop- I : It should contain Tender Document Fee & EMD in the form of DD in favour of "Sahayak krishi Nideshak, Goon Niyrantran (Urvarak) Pryogshala, Ranchi" payable at Ranchi.

Envelop should be super scribed "**TENDER DOCUMENT FEE & EMD**" DD number and its amount should be written on the envelop.

Envelop – II: It should contain all the documents required for technical bid.

Envelop should be super scribed "**Technical BID**"

Envelop – III: The envelop should consist of only **financial offer**. i.e. the rate of the equipment, their accessories, taxes FOR., insurance etc. Envelop should be super scribed "**Financial Bid**"

Tender will be received and opened in the Office of Assistant Director Agriculture, Quality Control (Fertilizer) Laboratory, Ranchi, Krishi Bhawan Campus, Kanke Road, Ranchi, pin- 834008 (Jharkhand)

The Financial Offer must be mentioned in the prescribed format as per the Annexure-V . only.

If the financial offer is not in the prescribed format, it will be rejected

The vendor/bidder(s) are required to submit the tender document on their letter head along with the endorsement (by seal & signature) Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

- Fax and Email quotation are not acceptable.
- Quotations should be valid for 1 year from the tender due date.
- The quotation should clearly indicate the period of delivery, warranty terms etc.
- A minimum of two year warranty is required from the date of commissioning.
- Relevant literature pertaining to the items quoted with full specifications (and drawing, if any) in original should be sent along with the technical bid.
- The Suppliers should submit copies of suitable documents in support of their reputation, credentials and past performance about the product/equipment which they have supplied earlier to different organization(s) / Institution(s) with the technical bid.
 - i) **The tender document** must be accompanied by Balance Sheet for last 3 financial years.
 - ii) Photo copy of PAN card of the Firm.
 - iii) Photo copy of GST Registration.
 - iv) Photo Copy of 1 quarter GST Return.
 - v) Photo Copy of Last three years IT Return.
 - vi) Photo copy of Udyog Aadhar (if applicable)

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- The Vendor must be able to provide the product/items within 25-30 days from the receipt of supply order./ purchase order, failing the EMD will be forfeited.
 - Furthermore on completion of the stipulated time period, Purchase Order will be cancelled and award will be given to another qualified bidder with the negotiated terms & conditions.
 - The turnover of the participating firm should not be less than ten lakh each year, (Not applicable for NABL consultancy service provider) should have past experience of dealing in similar items proof of the same should be enclosed in Technical Bid Envelop. Bidder should provide a certificate stating that model quoted is latest in the quoted price range, of the concerned manufacturing company.
 - In the event of any dispute or difference(s) between the vendee Assistant Director, Quality control (Fertilizer) Laboratory , Ranchi and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the Joint Director Agriculture, Ranchi who will decide the matter himself, his decision shall be final and binding on both the parties.
 - The place of arbitration and the language to be used in arbitral proceedings shall be decided by Joint Director Agriculture, Ranchi.
 - All disputes shall be subject to Ranchi Jurisdiction only.
 - Assistant Director, Quality control (Fertilizer) Laboratory , Ranchi reserves the rights to accept/reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.
 - Any effort by any supplier to influence Assistant Director ,Quality control (Fertilizer) Laboratory , Ranchi's, tender evaluation, tender comparison or contract/order award decisions may result in the rejection of the supplier's tender and forfeiture of the supplier's EMD.
 - After opening of bids, information relating to the examination, clarification, evaluation and comparisons of bids and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.

Technical bid envelop should contain all the technical details along with proof of specification of the tendered items with brochures.

- The equipment must have standard certifications like CE/VDE/GS/ISO/EPA/DIN/BIS certificate and the same should be enclosed in the technical bid envelop, it should be complete in itself with all required details **with index and page number duly entered.**
- Bidders have to enclose last three years audited reports in the technical bid envelop.
- Bidders should have annual turnover of at least ten lakh per year for previous three years certificate regarding this should be enclosed in the technical bid envelop as stated above. (Not applicable for NABL consultancy service provider)
- Bidders can be present on the date of technical bid opening; no separate information will be delivered to the bidder regarding attending the meeting of the tender committee.
- Conditional tender will not be accepted.
- Basic price of the equipment (F. O. R.), all taxes, duties etc. must be indicated clearly & separately in the financial bid form.
- Quoted rate should be in INR and valid for 1 year from the tender due date.
- The bidder /The manufacturer should not be black listed by any state government / central government/semi government institutions a certificate or under taking to this effect must be submitted along with technical bid document. Annexure –IV
- The rates of the quoted items should be kept fixed for the entire contract period from the last date

- of tender submission. No revision in rates/prices will be allowed.
- After acceptance of the tender, the bidder will have no right to withdraw his tender or claim a higher price. Tenders with incomplete information will be summarily rejected.
 - The Technical Bid will open on 10.02.2023 2.00 pm.
 - The suppliers or their authorized representative may remain present during the opening of the Technical bid at their own expenses.
 - Only those financial offers will be opened whose technical offers are found suitable by the tender committee. The Technical Evaluation Criteria will be as per Annexure- IIIA & III B
 - The committee may negotiate price with the technically and financially qualified bidder before awarding the offer.
 - The Tender Committee/Assistant Director Agriculture, Ranchi reserve its right to select or reject tender without assigning any reasons.
 - The EMD of the successful bidder will be returned to them without any interest after completing the successful installation and required training.. The earnest money of unsuccessful bidders will be returned to them without any interest after the completion of procurement process.
 - All tender documents should have to be forwarded through speed post or registered post, courier, Hand Delivery to the following address so as to reach the following address on/before 09.02.2023 11.00 pm..to the Office of Assistant Director Agriculture, Quality Control (Fertilizer) Laboratory, Ranchi, Krishi Bhawan Campus, Kanke Road, Ranchi, pin- 834008 (Jharkhand)

• **OTHER TERMS AND CONDITIONS:**

- *The bidder must be registered under relevant act.*
- *Each sheet of the tender document must be signed by the bidder.*
- *The bidder is expected to examine all instructions, forms/annexure, terms and conditions and specifications mentioned in the bidding document. Failure to furnish all information required by the bidding documents or submission of a bid not substantially irresponsive to the bidding document in every respect will be at the bidder's risk and may result in the rejection of its bid.*
- *Losses/damage of the instrument in transits, if any, shall be at the risk of the vendor/supplier.*

EMD FOR DIFFERENT ITEMS & SERVICE

| S.NO. | ITEMS | EMD (IN RUPEES) |
|-------|-----------------------------------|-------------------|
| 1 | LABORATORY EQUIPMENTS | 4000 |
| 2 | FOR ENGAGEMENT OF NABL CONSULTANT | 4000 |

Tender Document Fee & EMD in the form of DD in favour of "Sahayak krishi Nideshak, Goon Niyrantran (Urvarak) Prayogshala, Ranchi" payable at Ranchi.

Annexure- I Form A

PARTICULARS TO BE FILLED BY THE BIDDER

- Name of the Supplier:
- Complete Address of the Supplier:
- Availability for demonstration of instruments at QCFL Ranchi: Yes / No
- Cost of the Tender document enclosed:

Yes/No If yes,

- Name of the Bank _____
- Amount in (₹) _____
- Demand Draft No. _____

Earnest Money Deposit enclosed: Yes / No if Yes,

- Name of the Bank _____
- Amount in (₹) _____
- Demand Draft No. _____
- Last Validity date of the enclosed DD _____

Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry. [NOTE: Any changes after submission of Tender documents kindly update Assistant Director Quality Control (*Fertilizer*) Laboratory, Ranchi]

- a. Full Name : _____
- b. Complete Postal Address : _____
- c. Telephone No. : _____
- d. Fax No. : _____
- e. Mobile No. : _____
- f. E-mail: _____
- g. Website Address : _____

Annexure – II

Technical & Financial Evaluation Criteria for the Supply of equipments

Bids will be evaluated on a scale of 100. Technical offer will have a maximum score of 100 The minimum cut-off score for the technical bid is 50 and the bidders must score 35% or more in both parts (a) and (b) of Technical Evaluation mentioned below.

Guidelines for technical evaluation:

The Technical Evaluation comprises of two parts:

Bidder Evaluation- 50 points

Product Evaluation - 50 points ((Not applicable for NABL consultancy service provider))

The Bidder evaluation testifies the competence, previous experience and overall core strengths of the invited bidder whereas the product evaluation examines the quality of the products and services offered by the invited bidders. The committee will also try to assess the clarity and commitment of the invited bidder for the aforesaid execution of the tender.

The product evaluation comprises of the performance of bidders in the technical compliance report.

The technical compliance sheet needs to be duly filled and deviations (if any) shall be mentioned clearly.

Further discussions related to the awarded scores by the committee will not be entertained.

Enclosures:

Technical Evaluation Sheet - Annexure –III(A) & III(B)

Annexure-III (A) Technical Evaluation Sheet - (Total : 50 Points)

| S. No. | Particulars | Points System | Max. Points | Points awarded (Vendor/ Bidders are not required to fill this column) |
|--------|--|--|-------------|---|
| 1. | No. of years since the bidder is engaged in similar hardware supply/installation | >5 years - 10 points 4-5 years - 8 points 2-3 years – 6 points 0-1 years – 4point | 10 | |
| 2. | No. of hardware installations/ Supply/ Providing Service | >10 -10points 7-10 - 8points 3-6 – 6 points 0-2 - 4 point | 10 | |
| 3. | Turnover of previous three years Separately, | >40 lakh 30points 30-40 lakh 25 points 10-20 lakh-20points | 30 | |

Bidder Evaluation - Total Points Awarded (A) -

Technical Evaluation - Total 50 Points ((Not applicable for NABL consultancy service provider))
Annexure –III (B)

| S. No. | Points System | Max. Points | Points Awarded (Vendor/tenderers are not required to fill this column) | Supporting Document submitted (Yes /No) |
|--------|--|--|--|---|
| | Percentage of deviations cited in the technical compliance sheet submitted by the bidder | 0% – 50 points 50 %- 30 points 60%- – 25points 75% – 20 points >90% – 0 points | | |
| | | | | |

Overall Total Points: (Bidder Evaluation + Technical Evaluation) - Total 100 Points (Qualifying Marks- 35 points)Overall Total Points Awarded (A+B) –

|

Annexure – IV

DECLARATION REGARDING BLACKLISTING/DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs. 10/- non-judicial Stamp paper by the bidder)

I / We _____ Manufacture / Partner(s) / Authorized Distributor/agent of M/S. _____ hereby declare that the firm / company namely M/s. _____ has not been blacklisted or debarred in the past by Union / State Government or organization from taking part in Government tenders in India.

Or

I / We _____ Manufacture / Partner(s) / Authorized Distributor/agent of M/s. _____ hereby declare that the Firm/ company namely M/s. _____ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to _____. The period is over on _____ and now the firm / company is entitled to take part in Government tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by Director Agriculture ,Jharkhand and EMD / Performance Security shall be forfeited.

In addition to the above Assistant Director Agriculture, Quality Control (Fertilizer) Laboratory, Ranchi, will not be responsible to pay the bills for any completed/partially completed work.

DEPONENT

Name _____

Address _____ Attested:

(Public Notary / Executive Magistrate)

Annexure - VI CERTIFICATE TO BE SIGNED BY THE TENDERER CERTIFICATE

It is certified that I have read and understood and will comply all instructions contained in tender Document and its annexures. All pages of schedule (Annexures) from page _____ to have been filled properly and signed.

Signature of Tenderer: _____

Name in Block Letters: _____

Name of The Firm: _____

Full Address: _____

Telephone No. _____

Mobile No. _____

Fax No. _____

Email ID _____

Website: _____

Signature of Tenderer with Office Seal

**Annexure-V
FINANCIAL OFFER**

Supplier's Ref No. & Date: - _____ Tender No. : - _____
Due Date: - _____ Description of item: - _____

| S.NO | Description of Item & Specification (Model no if any) | Unit Price in Rs. | Discount (%) | Excise Duty /Custom Duty (%) | GST/(%) | Other Charge (If any) | Total Price in Rs |
|------|---|-------------------|--------------|------------------------------|---------|-----------------------|-------------------|
| 1. | | | | | | | |

(Total Amount in Words).....
.....
.....

.....)

Delivery Mode: Delivery at QCFL RANCHI KRISHI BHAWAN CAMPUS, at site only

Total bid price should be inclusive of all taxes and levies, transport, loading, unloading etc.

Warranty Period:

Delivery Period:days/weeks.

Installation Period:.....days/weeks.

Quotation Validity Date: - Minimum 1Year from the date of Submission of quotation/tender.

Payment Term: Payment in rupees within 30 working days from the date of submission of clear bill (100 % on successful installation & training).

Sign of bidder: - _____

Date: - _____

Name of the bidder:- _____

Firm's Name:- _____

ANNEXURE -A
FUME HOOD

| S. No. | DESCRIPTION | SPECIFICATION | REMARKS |
|--------|--|---|---|
| 1. | DIMENSION | 1500 L X 850 D X900 H (mm) | SPECIFICATIONS OF THE ITEMSTOBE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TO BE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY MINIMUM TWOYEARS FROM DATE OF INSTALLATION. |
| 2. | DESIGN | Aerodynamic Floor mounted constant air volume Airflow type : Horizontal airfoil mounted on the worktop made of 0.6mm thick SS 304 sheet | |
| 3. | Material of Construction Outer | The cabinet is fabricated using 0.6 mm thick powder coated 22 SWG CRCA Powder Coating Finish : Epoxy polyester type powder will be avoided for better chemical resistance and wear resistance $\pm 0.1\%$ | |
| 4. | Material of Construction Inner | Interior SS 304 sheet Construction Chemical and Heat resistant, Fire retardant, Smooth finish, Easily Cleanable Panels. | |
| 5. | Under storage. | Should not be provided (Table top) | |
| 6. | Sash | The sash will be toughened glass with vertical rising frame. The bottom of the sash frame will have a full-length with handle. The sash will be counterbalanced with a weight to prevent titling and binding during operation | |
| 7. | Baffle | A stable, non – adjustable baffle with a single slot on the back baffle to aid in distributing the flow of air into and through the hood. The baffle will be spaced out from the back liner and will be removable for cleaning. | |
| 8. | Centrifugal Blower In-Built Blower | CENTRIFUGAL BLOWER 1000 CFM Chemical & heat resistant aerodynamically balanced impeller, with drain plug. Conforming to fume hood face velocity as required. Electrical motor ~1 HP, 220 V single phase | |
| 9. | Suction Expected | 800-1000 cfm | |
| 10. | . Ducting | 100mm pipe | |
| 11. | Lighting | 230V, LED light with vapour proof housing and fitting for proper illumination | |
| 12. | Electrical Arrangements | Electrical Utilities 3 Nos. of 5/15 amp electrical points will be provided with tube light switch. Push button starter and electrical connector will be fixed on the top of the fume hood with all internal connections, Socket & | |
| 14. | Plumbing Services | Utility services like Water, Nitrogen, Vacuum and Compressed Air | |
| 16. | <i>PRODUCT SHOULD BE CERTIFIED-ISO/ISI/EC/US/EU. OR EQUIVALENT STANDARDS</i> | | |

Note: Seepage(for wall) or Roof treatment will be in supplier scope for avoiding moisture effect on Fume hood

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____

MANUFACTURER OF THE MODEL _____

YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- **NAME** ----- **SEAL**

Heating Mantle 2 Liter

| S.NO. | DESCRIPTION | SPECIFICATION | REMARKS |
|-------|-----------------------------------|--------------------|---|
| 1. | Volume Capacity (Ltr.) | 2 | SPECIFICATIONS OF THE ITEMSTO BE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TO BE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY - MINIMUM TWO YEARS FROM DATE OF INSTALLATION. |
| 2. | Heating Capacity (W) | 300 W | |
| 3. | Heater On In dicator | Yes | |
| 4. | Supply Voltage | 220/ 230 V | |
| 5. | Total Load (W) | 320 W | |
| 6. | External Dimension (W x D x H) mm | 274 x 355 x 150 mm | |

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____

MANUFACTURER OF THE MODEL _____

YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- **NAME** ----- **SEAL**

PRECISION CONTROLLED HEATING MANTLE 1L

| S.NO. | DESCRIPTION | SPECIFICATION | REMARKS |
|-------|-----------------------------------|-----------------|---|
| 1. | Temp Control Accuracy | ±1 °C | SPECIFICATIONS OF THE ITEMSTO BE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TO BE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY - MINIMUM TWO YEARS FROM DATE OF INSTALLATION. |
| 2. | Volume Capacity (Ltr) | 1 | |
| 3. | Heating Capacity | 300W | |
| 4. | Heater on Indicator | Yes | |
| 5. | Supply Voltage | 220 / 230 V | |
| 6. | Total Load (W) | 320 W | |
| 7. | External Dimension (W x D x H) mm | 274 x 335 x 150 | |

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____

MANUFACTURER OF THE MODEL _____

YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- **NAME** ----- **SEAL**

MAGNETIC HOT PLATE STIRRER

| S.NO. | DESCRIPTION | SPECIFICATION | REMARKS |
|-------|---------------------------------|--------------------|--|
| 1. | Stirring Capacity (Ltr.) | 2 L | SPECIFICATIONS OF THE ITEMSTO BE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TOBE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY - MINIMUM TWO YEARS FROM DATE OF INSTALLATION. |
| 2. | Speed (RPM) | 100-2200 RPM | |
| 3. | No. of Stirring Positions | One | |
| 4. | Stirring Paddle (PTFE Coated) | 8 x 25mm | |
| 5. | Digital Display for Speed | Yes | |
| 6. | Digital Display for Temperature | Ambient to 180 °C | |
| 7. | Heating Capacity (W) | 150 W | |
| 8. | Stirrer Body | Stainless Steel | |
| 9. | Heating Plate Dimension (mm) | 160 x 160 mm | |
| 10. | External Dimension | 185 x 320 x 140 mm | |
| 11. | Supply Voltage | 220 / 230 V | |
| 12. | Temperature Probe | PT-100 | |

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____

MANUFACTURER OF THE MODEL _____

YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- NAME ----- SEAL

WATER BATH INCUBETOR SHAKER (METABOLIC SHAKING INCUBATOR)

| S.NO. | DESCRIPTION | SPECIFICATION | REMARKS |
|-------|---|-------------------------------|--|
| 1. | Shaking Tray Size | 275 X 275 X 150 mm | SPECIFICATIONS OF THE ITEMSTO BE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TOBE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY - MINIMUM TWO YEARS FROM DATE OF INSTALLATION. |
| 2. | Capacity | 12 Ltrs | |
| 3. | Temperature | Ambient To 90°C | |
| 4. | Digital Display for Speed (RPM Indicator) | Yes | |
| 5. | Digital Display for Temperature | Yes | |
| 6. | Speed range | 40 To 140 cycle per minute | |
| 7. | Supply Voltage | 220 / 230 V | |
| 8. | Body | Double Walled Stainless Steel | |

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____

MANUFACTURER OF THE MODEL _____

YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- NAME ----- SEAL

SIEVE SHAKER (GRYTRY TABLE TOP MODEL)

| S.NO. | DESCRIPTION | SPECIFICATION | REMARKS |
|-------|---------------------------|--|---|
| 1. | Base Plate Size | 200 mm | SPECIFICATIONS OF THE ITEMSTO BE SUPPLIED BY THE TENDERER (WHETHER SAME OR HIGHER THAN GIVEN SPECIFICATIONS, IF HIGHER, DETAILS TO BE FURNISHED) FREE - INSTALLATION, DEMONSTRATION & TRAINING AT SITE WITH OPERATING MANUAL. WARRANTY - MINIMUM TWO YEARS FROM DATE OF INSTALLATION. |
| 2. | Sieve Size | 0.25 mm 1.0mm 1.7mm 2.8 mm 3.35mm 4.0mm | |
| 3. | Timer | Yes | |
| 4. | In built Speed Regulator | Yes | |
| 5. | Digital Display for Speed | Yes | |
| 6. | Timer | Yes | |

TO BE FILLED BY TENDERER

NAME OF THE MODEL _____
 MANUFACTURER OF THE MODEL _____
 YEAR OF RELEASE OF THE EQUIPMENT _____

SIGNATURE ----- NAME ----- SEAL

Annexure VI: Minimum Required Documents for Technical Eligibility (Qualifying Criteria)

Name of The Bidder:

| Sl. No. | Attached Document |
|---------|--|
| 1. | The bidder must enclose self-attested copy of valid license/registration certificate/ dealer registration/ distributor certificate /certificate of incorporation |
| 2. | Self-attested copy of PAN & GST registration of the firm. |
| 3. | Self-attested Photocopy of GST return of at least 01 (one) quarter of the last 12 month. |
| 4. | Copy of IT Return and balance sheet of last three years |
| 5. | Document regarding annual turnover of last three years |
| 6. | Proof of work experience: |
| 7. | Self-attested copy of similar nature of work experience. |
| 8. | RFE FEE receipt & EMD |
| 9. | Affidavit of non-blacklisting |

Note: The above documents will be the basis of technical eligibility

PART II **ANNEXURE –B****Invitation of Bid for engagement of NABL consultant for NABL Accreditation of Quality Control (Fertilizer) Lab, Ranchi, Jharkhand.****Technical Bid****1.0 Project Profile & Background Information**

Agriculture of recent days is so vibrant and uncertain that it cannot be left to the care of the farming community alone. It is our responsibility to step in for helping the farmers to minimize the risk of uncertainty. The increasing population resulted into pressure build up on land day by day. Due to the dwindling/tapering off land resources, the farming community is compelled to produce more and more to take care of the increasing population. Higher crop production is not possible without use of quality inputs e.g. Seeds, Fertilizers and Pesticides. The high yielding crops are continuously exposed more towards pests and diseases. By adapting new innovations of IPM, we have not altogether come to the stage of dispensing the use of Pesticides and as such, its use is in increasing trend in modern agriculture. It is the bounden/mandatory duty of the State and Central Government to equip the farming community with the quality Fertilizer. Fertilizer control order 1985.

The main objective of establishing the State Fertilizer Testing Laboratory at Ranchi is to ensure the quality Fertilizer that is being used by the farmers in the State

The State Fertilizer Testing Laboratory, came into the functional state in the year 1986 with the objective to monitor the quality status of Fertilizer by analyzing them according to the methodology as per FCO Guideline

Legal Status of SFTL:

- The laboratory was established by Department of Agriculture, Government of Bihar in the year 1986 (Now Jharkhand).
- This lab is functional from 11 November 1986.
- The laboratory operates as service labs and involved in testing of Fertilizer in different agriculture commodities using standard methods as per FCO 1985.
- It is situated in Krishi Bhawan Campus, kanke road, Ranchi , Jharkhand – 834008 with no branches and mobile units.

(B) Type of services – Chemical Fertilizer Testing

Major Field of activity:

1. Fertilizer analysis for Agriculture use.

(C) Scope:

- **Testing Service** : Fertilizer testing in agriculture received from Government officials.

For getting NABL Accreditation of Quality Control Fertilizer Testing Lab, Ranchi, the office. Intends to obtain consultancy services from Experienced and Competent consultant for this laboratory on the terms and condition laid down in subsequent section.

2.0 Qualification/Eligibility Criteria

A bidder participating in the procurement process shall possess the following minimum pre- qualification/ eligibility criteria.

| S. No. | Basic Requirement | Specific Requirements | Documents Required |
|--------|-----------------------------|--|---|
| 1 | Legal Entity | <p>1. The bidder should be a Proprietorship firm duly registered under any relevant Act of State/ Union, as applicable for dealing in the subject matter of procurement</p> <p>(Note: A self-certified declaration regarding the non-applicability of registration to any Act should be submitted by the bidder)</p> <p style="text-align: center;">OR</p> <p>A company registered under Indian Companies Act, 1956</p> <p style="text-align: center;">OR</p> <p>A partnership firm registered under Indian Partnership Act, 1932.</p> <p>(If the bidding party is a partnership establishment or a partnership company, the labour license should be in the name of that partnership establishment, or in the name of partnership Company.)</p> | <p>1.- Copy of valid Registration Certificates or</p> <p>2- Copy of Certificates of incorporation or</p> <p>3- List of partners with partnership deed, Or</p> <p>A self-certified declaration regarding the non-applicability of registration to any Act / Proprietorship</p> |
| 2 | Tax registration | <p>1-The bidder should have a valid registered number of GST where his business is located, if applicable</p> <p>2-PAN Card</p> | <ul style="list-style-type: none"> • Copy of the registration number of GST OR Self-declaration of non-applicability on his letter head. • Copy of PAN Card. |
| 3 | Technical capability | <ul style="list-style-type: none"> • The bidder should submit list of laboratories, where the services have been provided, minimum of 3 labs. • Any proof (Work order/Copy of invoice/Satisfactory work completion certificate) of at least 03 labs with chemical testing scope. | <ul style="list-style-type: none"> • List of laboratories with address. • Copy of Work order /Copy of invoice / Satisfactory work completion certificate of at least 03 labs with chemical testing scope. |
| 4 | Experience | <p>The bidder must have at least 03 years of business experience of similar nature. Bidder having experience in providing NABL Accreditation for fertilizer quality control lab will be given preference.</p> | <p>Copy of ITR of past 03 years and any proof of working</p> |

3.0 Terms of Reference:

1. The consultancy service are needed to cover the entire requirements of ISO - 17025:2017 from pre NABL preparedness to application with documents, up to issuance of accreditation certificate to the lab.
2. The service providers must cover the following basic needs/ aspects during the course of consultancy-
 - (1) **Scope finalization** - the service provider shall discuss and provide guidance to lab officials for finalization of scope for accreditation. Based on this the properness will be carry out accordingly.
 - (2) **Documentation-** The service provider shall guide to prepare and complete the documentation part ,the service provider must covered all the regular 04 documents viz; Quality policy, System operate procedures, guidance for preparation of SOP's, work instruction and formats for data, record and other essential parts of requirements.
3. The service providers must provide spot training as required form time to during the course of documentation and preparation of NABL application.
4. The service provider also guides to asses/calculate the measurement uncertainty/z score calculation and technical & statistical required fulfilling the ISO17025 guidelines and NABL requirements.
5. The service provider shall provide required assistance to complete necessary clauses of ISO:17025 and to assist for completion of all such activity in time.
6. The service provider shall also provide training/assistance/guidance for ILC/PT/Internal Audit its procedure and NC closer, risk assessment, decision rule etc. besides covering entire clauses, where such assistance will be needed.
7. The service provider shall guide to make Data Sheets, records and freezing of formats.
8. The service provider shall covers the aspect of measurement uncertainty.
9. The service provider shall cover the entire process of **Internal audit**, How to conduct, what aspects to be cover, important things to ponder during audit cycle, audit plans, NC raising, closing of NC.etc.
10. The service provider shall assist to make the structure for MRM and related all aspects.
11. The service provider will also helps/guide for NC closers raised in external audit.
12. The service provider shall help/assist/guide for preparation of application for NABL accreditation, its uploading on NABL portal.
13. The service provider also guide to Handle the pre assessment and Final assessment stage.
14. Any other service necessary for NABL Accreditation Not included above.

4.0 Other terms and conditions:

1. The hired Consultant is fully responsible to provide services and guidance for development of laboratory and related documentation required for accreditation.
2. **Arrangements related for Lab development** like equipment's, accessories, calibrations, and infrastructural requirements etc will be arranged by the department as per the guidance provided by the approved consultant.
3. No transportation/lodging/boarding/food etc charges will be given to the consultant during his visits under the contract period. The arrangements for lodging and boarding/food of himself /or his staff will be the sole responsibility of the approved bidder.
4. The rates offered should be firm and fix, any extra charge shall not be paid.

5.0 Payment: Payments to the bidder, would be made as under:-

(a) Payment Schedule

| S. No. | Milestone/ Phase | Deliverables | Payable Amount |
|--------|---|--|--|
| 1. | Gap analysis and Scope finalization | <ul style="list-style-type: none">• On production of part/running bill• Satisfactory completion and verification of the phase activity from the ADA QCFL. | I Part – 20 % of work order value |
| 2. | Completion of documentation (Manual/procedures etc) | <ul style="list-style-type: none">• On production of part/running bill• Satisfactory completion and verification of the phase activity from the ADA QCFL. | II Part – 20 % of work order value |
| 3 | Completion of pre assessment from NABL Official | <ul style="list-style-type: none">• On production of part/running bill• Satisfactory completion and verification of the phase activity from the ADA QCFL. | III Part – 20 % of work order value |
| 4 | Completion of Final assessment from NABL Official | <ul style="list-style-type: none">• On production of part/running bill• Satisfactory completion and verification of the phase activity from the ADA QCFL. | IV Part – 20 % of work order value |
| 5 | Issuance of certificate from NABL | <ul style="list-style-type: none">• On production of final bill• Satisfactory completion of activity and receipt of certificate from NABL• Final verification from the ADA QCFL. | V Part- rest 20% of the work order value (Final payment) |

(b) No advance payment will be made.

(c) The payment will be given after successful completion of the activity through treasury-transaction mode. The bill has to produce within 10 days after completion of the activity in duplicate in the name of Assistant Director Agriculture ,Quality Control (Fertilizer) Laboratory, Ranchi .

(d) The currency in which payments shall be made to the selected bidder under this bid shall be Indian Rupees (INR)only.

(e)All remittance charges will be borne by the selected bidder.

(f) Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this bid document, will be deducted from the payments for the respective work.

(g) Taxes, as applicable, will be deducted/ paid, as per the prevalent rules and regulations.

6.0 Activity Schedule with timelines: (service level standard)

| S. N. | Activity | Date on which Guided/ suggested by service provider | Suggested time for completion by the department | Next date to be attended by service provider (Max.7 days) After this delay will be measured |
|-------|---|--|--|---|
| 1 | Application documents preparation subject to availability of all required equipment including CRM/ SRM as per scope, their calibration from NABL acc. lab, PT/ ILC results and test results for each test to calculate MU | Date of work order | 45 Days | Within 07 working days after intimation |
| 2 | Preparation of Required documents and records as per ISO17025 | Date of work order | 90 Days (Including below activity 3, 4, 5) in parallel | Within 07 working days after intimation |
| 3 | Application submission | From 45 days | 7 Days | Within 07 working days after intimation |
| 4 | Reply to NABL against any findings on application. Subject to response from NABL and Laboratory assistance in providing the required evidences for Finding closure. | The date when NABL responded | 15 Days | Within 07 working days after intimation |
| 5 | Selection of Pre assessment date on NABL Portal | The date when NABL has opened the section for date selection | 7 Days | |
| S. N. | Activity | Date on which Guided/suggested by service provider | Suggested time for completion by the department | Next date to be attended by service provider (Max.7 days) After this delay will be measured |
| 6 | Review of Laboratory work for readiness of pre assessment | From Date of 5 above but before 7 | 7 Days | |
| 7 | Pre assessment by NABL | The date as agreed between Lab and NABL | 1 Day | |
| 8 | Pre assessment finding reply. Subject to Laboratory assistance in providing the required evidences for Finding closure. | Date of pre assessment | 15 Days | Within 07 working days after intimation |
| 9 | Acceptance of Finding response by NABL. | Depends on NABL | | |
| 10 | Selection of dates for final assessment by NABL | The date when NABL has opened the section for date selection | 7 days | Within 07 working days after intimation |
| 11 | Review of Laboratory work for readiness of Final assessment | From Date of 9 above but before 11 | 10 Days | Within 07 working days after intimation |

| S. N. | Activity | Date on which Guided/ suggested by service provider | Suggested time for completion by the department | Next date to be attended by service provider (Max.7 days) After this delay will be measured |
|-------|---|---|---|---|
| 12 | Final assessment by NABL | The date as agreed between Lab and NABL | 2 Days | |
| 13 | Final assessment finding reply. Subject to Laboratory assistance in providing the required evidences for Finding closure. | Date of Final assessment | 30 Days | |
| 14 | Acceptance of Finding response by NABL | Depends on NABL | | |
| 15 | Issue of accreditation Recommendation letter by NABL | Depends on NABL | | |
| 16 | Guidance to Laboratory for maintaining the accreditation | Date when accreditation received. | 1 Day | |

7.0 LD and Penalty Clause:

- (A) For LD purpose- The service provider shall start the service within 15 days from the date of issue of work order, otherwise the LD will be charged as per RTPP Rules, 2013 and GF&AR.
- (B) For Service level standards- The bidder has to provide the services as per the TOR mentioned at point 3.0 of the bid document and the activity and timeline schedule mentioned at point no 5.0. If the bidder fails to attend the call / fails to maintain the service level standards then Rs 100/- per day will be deducted, maximum deduction will be Rs 1500/- from the part/running bill , will be made.
- (i). If the supplier requires an extension of time in completion of contractual service on account of occurrence of any hindrance, he shall apply in writing to the authority, which has placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of service.
- (ii). Delivery period may be extended with or without liquidated damages if the delay in the service/activity is on account of hindrances beyond the control of the bidder.

8.0 The bidder has to maintain the quality of service (QoS) during the entire contract period to ensure delivery of high quality training in an efficient manner.

9.0 Price validity- The quoted price will remain valid and unchanged till the Issue of accreditation Recommendation letter by NABL.

- i. The bidder has to submit the original bid document with seal and signature on each page along with the financial offer in a sealed envelope in the name of Assistant Director Agriculture ,Quality Control (Fertilizer)Laboratory, Ranchi .

10 Execution of agreement

- (a) A procurement contract shall come into force from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- (b) The successful bidder shall sign the procurement contract within 10 days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.
- (c) If the bidder, who's Bid has been accepted, fails to sign a written procurement contract

within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the bidding document and Act. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding document.

- (d) The bidder will be required to execute the agreement on a non-judicial stamp of Rs 500/- at its cost to be purchased from anywhere in Jharkhand only.

11. Force Majeure

- a) The supplier/ selected bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- b) For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the supplier/ selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the supplier/ selected bidder. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- c) If a Force Majeure situation arises, the supplier/ selected bidder shall promptly notify the ADA QCFL. writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by ADA QCFL. the supplier/ selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.
- d) If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.
- e) In case a Force Majeure situation occurs with the ADA QCFL., the ADA QCFL. may take the case with the supplier/ selected bidder on similar lines

12. Validity of Contract:-

The rate contract will be valid up to one year from the date of execution of the agreement or till the issue of NABL Certificate. Part payments to the selected bidder will continue in the next financial year (2023-24) also as per payment schedule(Clause 5 a) no fresh agreement is required for that. The period can be extended for more than one year with mutual agreement at the same rate.

Name of the Bidder: -

Seal of the Organization:-

Date:

Place:

ANNEXURE-1: BIDDER'S AUTHORIZATION CERTIFICATE {to be filled by the bidder}

To,
The Assistant Director Agriculture
Quality Control (Fertilizer)Laboratory
Ranchi.

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation}is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with bid notice reference No. _____ dated _____. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder:-

Verified Signature:

Authorised Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE-2: SELF-DECLARATION (to be filled by the bidder)

To

The Assistant Director Agriculture
Quality Control (Fertilizer)Laboratory
Ranchi.

In response to the bid Ref. No. _____ dated _____
for {Project Title}, as an Owner/ Partner/ Director/ Auth. Sign. of
_____, I/ We hereby declare that presently our
Company/ firm _____, at the time of bidding,-

- f) possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
- g) have fulfilled my/ our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
- h) is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central government/ PSU/UT.
- i) does not have any previous transgressions with any entity in India or any other country during the last three years
- j) does not have any black listing or debarment by any other procuring entity
- k) is not insolvent in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and is not the subject of legal proceedings for any of the foregoing reasons;
- l) does not have, and our directors and officers not have been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- m) does not have a conflict of interest as mentioned in the bidding document which materially affects the fair competition.
- n) will comply with the code of integrity as specified in the bidding document.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by GOJ, my/ our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Name of the Bidder: -

Authorised Signatory: -

Seal of the Organization: -

Place:

ANNEXURE-3 : DECLARATION BY BIDDER{to signed by selected bidder}

To

The Assistant Director Agriculture
Quality Control (Fertilizer)Laboratory
Ranchi.

I/ We declare that I am/we are experienced and competent consultant of NABL for ISO 17025:2017 and I/ We have quoted for selection of consultant for imparting the consultancy service to the laboratory.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the bid, if any, to the extent accepted may be cancelled.

Name of the Bidder: -

Seal of the Organization:-

Date:

Place:

ANNEXURE-4: FINANCIAL COVER LETTER

{to be submitted by the bidder on his Letter head}

To

The Assistant Director Agriculture
Quality Control (Fertilizer)Laboratory
Ranchi.

Reference: Bid No.: _____ Dated: _____

Dear Sir,

We, the undersigned bidder, Having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged, I/ we, the undersigned, offer to supply/ work as mentioned in the Scope of the work, Bill of Material, Technical specifications, Service Level Standards & in conformity with the said bidding document for the same.

I / We undertake that the prices are in conformity with the specifications prescribed. The quote/ price are inclusive of all cost likely to be incurred for executing this work. The prices are inclusive of all type of govt. taxes/duties.

I / We undertake, if our bid is accepted, to deliver the service in accordance with the points specified in the TOR.

I / We agree to abide by this bid for a period of 30 days after the last date fixed for bid submission and it shall remain binding upon us and may be accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

I/ We hereby declare that our bid is made in good faith, without collusion or fraud and the information contained in the bid is true and correct to the best of our knowledge and belief.

We understand that you are not bound to accept the lowest or any bid you may receive.

We agree to all the terms & conditions as mentioned in the bidding document and submit that we have not submitted any deviations in this regard.

Date:

Authorized Signatory

Name:

Designation:

FINANCIAL BID**{to be submitted by the bidder only in BoQformat**

Tender Inviting Authority: Assistant Director Agriculture.,Quality Control(Fertilizer)
laboratory,Ranchi

Name of Work: Hiring of consultancy services for NABL accreditation of Quality Control
(Fertilizer)laboratory, Ranchi under Deptt. of Agriculture,Animal Husbandry And Cooperative,
Govt. of Jharkhand. through limited bidding procedure.

Tender Ref. No. :

Dated:

BidderName:

| S. No | Item Description | Qty | Unit Cost (in Rs) Inclusive of all govt. taxes, other levies except GST | Applicable GST, if any | Total cost (In Rs.) (Inclusive of all govt. taxes, other levies and GST) |
|--------------|--|------------|--|-------------------------------|---|
| 1 | Consultancy services for NABL accreditation of Quality Control(Fertilizer) laboratory, Ranchi under Deptt. of Agriculture,Animal Husbandry And Cooperative, Govt. of Jharkhand | 01 | | | |

Total in words:.....

Name of the Bidder: -

Seal of the Organization: -

Date:

Place:

Annexure 6 Draft agreement Format

{to be mutually signed by selected bidder and procuring entity on Rs 500/- Non judicial stamp paper}

This Contract is made and entered into on this ___ day of ___, 2023 by and between Quality Control (Fertilizer) laboratory under Deptt. of Agriculture, Animal Husbandry And Cooperative, Govt. of Jharkhand., having its office at Ranchi (herein after referred to as Purchaser/ QCFL) which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on ONEPART

And

M/s _____, a company/Firm registered under _____ with its registered office at _____ (herein after referred as the "Successful Bidder/ Service provider") which term or expression, unless excluded by or repugnant to the subject or context, shall include his successors in office and assignees on the OTHER PART.

And whereas

The service provider represents that it has the necessary experience for carrying out the overall work as referred to herein and has submitted a bid and subsequent clarifications for providing the required services against said NIB and bid document issued in this regard, in accordance with the terms and conditions set forth herein and any other reasonable requirements of the Purchaser from time to time.

Now it is hereby agreed to by and between both the parties as under: -

1. The NIB Ref.No. _____ dated _____ and bid document dated _____ issued by QCFL along with its enclosures/ annexure, wherever applicable, are deemed to be taken as part of this contract and are binding on both the parties executing this contract.
2. In consideration of the payment to be made by QCFL to service provider at the rates set forth in the schedule here appended approved supply will duly supply the said articles set forth in thereof and provide related services in the manner set forth in the bid document, along with its enclosures/annexure and Technical Bid along with subsequent clarifications submitted by supplier.
3. The QCFL do hereby agree that if service provider shall duly provide the said services in the manner aforesaid observe and keep the said terms and conditions of the bid document and Contract, the SFTL will pay or cause to be paid to supplier, at the time and the manner set forth in the said conditions of the bid document, the amount payable for each and every project milestone & deliverable. The mode of Payment will be as specified in the bid document.
4. The timelines for the prescribed Scope of Work, requirement of services and deployment of technical resources shall be effected from the date of work order i.e. _____ and completed by service provider within the period as specified in the bid document.

5. In case of extension in the delivery and/completion period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores/ works which supplier has failed to supply/ install/ complete:-

LD and Penalty Clause:

(A). For LD purpose- The service provider shall start the service within 15 days from the date of issue of work order, otherwise the LD will be charged as per RTPP Rules, 2013 and GF&AR.

(B). For Service level standards- The bidder has to provide the services as per the TOR mentioned at point 3.0 of the bid document and the activity and timeline schedule mentioned at point no 5.0. If the bidder fails to attend the call / fails to maintain the service level standards then Rs 100/- per day will be deducted, maximum deduction will be Rs 1500/- from the part/running bill, will be made.

- i. If service provider requires an extension of time in completion of contractual service on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the work order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.
 - ii. Delivery period may be extended with or without liquidated damages if the delay in providing the services is on account of hindrances beyond the control of supplier.
6. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided as per the procedure mentioned in the bid document.

In witness whereof the parties have caused this contract to be executed by their Authorized Signatories on this day of _____,2023.

| | |
|----------------------------------|---|
| Signed By: | Signed By: |
| () Designation:, Company: | (Authorized Signatory) Assistant Director Agriculture. Quality Control(Fertilizer) Laboratory , Ranchi under Department of Agriculture, Animal Husbandry & Cooperative Govt. of Jharkhand. |
| <i>In the presence of:</i> | <i>In the presence of:</i> |

13. TECHNICAL EVALUATION

The technical bid submitted will be evaluated on the basis of the following criteria:-
(Max-50 marks Qualifying marks 20 marks)

| SL. No. | Criteria | Marking Scale | Maximum Marks |
|---------|---|---|---------------|
| 1 | Experience in providing NABL accreditation services in agricultural sector. | 0 Marks for no lab in agriculture sector 5 Marks for less than 5 Lab in Agriculture sector 15 marks for agriculture sector Lab more than 5 but less than 10 25 marks for agriculture sector Lab more than 10 | 25 marks |
| 2 | Annual turnover each year | 2.5 marks for <5 lakh 5 Marks for between 5 – 10 Lakh 10 Marks for > 10 lakh turn over | 10 marks |
| 3 | Experience of the agency in NABL Accreditation. | 5 marks for experience in NABL Accreditation of any lab. Minimum 5 Nos. 10 Marks for experience in NABL Accreditation of any lab. for 10 Nos. 15 Marks for experience in NABL Accreditation of any lab. for 11 Nos. or more | 15 marks |

13.2 All supporting documents should be enclosed as proof, to enable objectives and Transparent marking for each of the above criteria , bidders securing higher marks may be given preference in the selection even if they are not L1 ,It is on the discretion of Assistant Director Agriculture, Quality Control(Fertilizer) laboratory, Ranchi.

Note : Bidders having more experience in NABL accreditation of fertilizer quality control labs will be preferred.