

Directorate of Agriculture

Krishi Bhawan,

Jharkhand, Ranchi

BID DOCUMENT

INVITATION OF BIDS FOR SUPPLY OF CERTIFIED SEEDS OF MAIZE, URAD, HORSEGRAM, NIZER & TORIA FOR CROP CONTIGENT PLAN 2016-17 THROUGH DEALER NETWORKING IN DIFFERENT BLOCKS OF ALL THE DISTRICTS OF JHARKHAND STATE AS PER JHARKHAND STATE SEED DISTRIBUTION POLICY, 2011 .

Sealed tenders are invited for supply of certified seeds of MAIZE, URAD, HORSEGRAM, NIZER & TORIA FOR CROP CONTIGENT PLAN 2016-17 through Dealer networking in different Blocks of all the districts of Jharkhand under Two Bid System (Technical & Financial) from reputed agencies of Government of India/ State Government, who have at least 3 (three) years experience in production and supply of foundation/certified seeds.

Tender can be submitted by hand or by Speed post / Registered post. If the tender is sent by post, the department will not be responsible for delay in postal transit.

Tenders received after due date and time will be rejected.

1. Important dates for Tender :-

- 1.1 **Date of issue of tender documents:** On any working day from the Date of Publication to **18.08.16 up to 13.00 hrs.**
- 1.2 **Cost of tender documents:** The intended bidders may purchase tender documents from Deputy Director (General), Directorate of Agriculture, Kanke Road, Ranchi by non-refundable payment of **Rs. 2000/- (Rupee two thousand only)** in cash.
- 1.3 **Last date of submission of sealed tender documents:** On **18.08.16** till **14.00** hours at Agriculture Director's Cell, Agriculture Directorate, Krishi Bhawan, Kanke Road, Ranchi-834008, Jharkhand, India.
- 1.5 **Opening of technical bid:** On **18.08.16** at **15.00** hours in Agriculture Directorate in front of tender committee. All the bidders or their duly authorized representative may remain present at time of tender opening for any clarification sought by the tender committee.
- 1.6 On the date of opening, only Technical Bid will be opened. Financial Bid shall be opened subsequently only of those tenderers, whose technical bid qualifies as per the laid norms of tender.

The date of opening of Financial bid of qualified bidder shall be announced by the tender committee.

2. Tender Procedure :-

- 2.1. The Bidders should submit the proposal in two parts:
 - (a) Technical Bid and
 - (b) Financial Bid.
- 2.2. **Technical part should contain all such documents as mentioned in Para 4.1 of the Bid Document.**
- 2.3. Financial part should contain the Financial Bid inclusive of all admissible comprehensive taxes, duties and levies etc. The details of the financial bid should also be included for better appreciation of the bid.
- 2.4. These two parts should be submitted in separate sealed and super scribed envelope.
- 2.5. Both the envelopes should then be sealed in a third envelope marked as **“Tender for Supply of Certified/Hybrid Seeds”**.

The bidder should also super scribed on the envelope the name of the firm, address and tender notice number & date and the word inscribed “Don’t open before **15.00** hours on **18.08.16**”
- 2.6. All the Bidders should send the tender at the following address :-

Director Agriculture, Agriculture Directorate, Krishi Bhawan, Kanke Road, Ranchi- 834008, Jharkhand.
- 2.7. Variety of the crops are according to the approval of the Varietal Selection Committee of the state. Approximate Quantity of tendered seeds are according to the Cropwise Seed Requirement Plan, and are as follows :

Crop Contigent Plan

SI No.	Name of Crop	Variety	(Certified Seeds) Approx Quantity (Q)
1	Maize	HQPM-1, Birsa Vikas Makka-1, Suwan Composite	6366
2	Urad	Birsa Urad-1, Pant U-19, T-9	8489
3	Horsegram	Birsa Kulthi-1, Madhu	2653
4	Niger	Birsa Niger-1, N-5	742
5	Toria	PT-303, Panchali, T-9	6898
	Total		25148

3. **Scope of Work :-** The scope of work shall be complete supply of certified seeds through dealer networking at block level in different districts of Jharkhand State as per the provisions of Jharkhand State seed distribution policy, 2011. (Format - I)

4. **Guidelines for Submission :-** Interested Government of India/State Government agencies with requisite experience, may submit required documents in two packets (Technical & Financial Bids) as detailed below :-

The list of essential documents which must be submitted with two Packets :-

4.1 Technical Bid (Packet-I)

- 4.1.1. Earnest money (refundable) in the form of Demand Draft issued by any nationalized Bank amounting Rs. 5.00 lakhs (Rupees Five lakhs only) in favour of Director Agriculture, Kanke Road, Ranchi.
Cheque / Bank guarantee / fixed deposit receipts / NSC etc. are not acceptable towards deposit of earnest money.
- 4.1.2 Photocopy of JVAT / Sales Tax Registration Certificate in Jharkhand State.
- 4.1.3 Photocopy of JVAT / Sales Tax clearance certificate of Jharkhand State, valid at the time of opening of technical bid.
- 4.1.4 If the bidding agency is not registered under Jharkhand Sales Tax department, then they must give an undertaking through notary affidavit that “They will supply the seeds / items after payment of JVAT / Jharkhand Sales Tax on their own.
- 4.1.5 IT return certificate and Audited Balance Sheet for last three financial year 2013-14, 2014-15 & 2015-16 of the bidder. The minimum average turnover of last three year’s 2013-14, 2014-15 & 2015-16 should not be less than 200.00 lakhs for production firm.
- 4.1.6 An affidavit (notarized non judicial stamp of Rs. 200/-) mentioning that “*Our company/agency is not black listed by any Government / Semi government organization.* (Annexure I)
- 4.1.7 Production license should be in the name of bidder. If the bidder is not a producer then he should produce authorization certificate for Production of such seeds from the producers.
The authorization letter should be addressed to Directorate of Agriculture, Krishi Bhawan, Kanke Road, Ranchi - 834008. Photocopy or Fax copy shall not be accepted.
- 4.1.8 List and full address with phone numbers of their clients in India, where they have supplied certified seeds which they are quoting in this tender document should also be submitted by the bidders.
- 4.1.9 Bidders will have to give the stock point of the tendered seed with the name of seed, varieties , and its available quantity.
- 4.1.10 Bidders have to supply the seeds of varieties suitable for Jharkhand state as recommended by Birsa Agricultural University, Kanke, Ranchi/ Central Variety release Committee, New Delhi.
The bags in which the seeds are supplied should be marked “Subsidized seed for Jharkhand Government” clearly and should be easily visible.
- 4.1.11 The seeds supplied by the bidder must be certified seeds from recognized seed certifying agencies of concerned State Government.
- 4.1.12 Bidders have to give the details of foundation seed crop and variety wise in respect of available foundation and certified seeds.

- 4.1.13 Bidders have to give the supply and movement plan of the seeds from source to destination.
- 4.1.14 Bidders will have to furnish complete details of wholesalers and retailers present in Jharkhand.
- 4.1.15 Bidders are expected to ensure compliance of all relevant provision of Jharkhand State Seed Distribution Policy, 2011.

4.2 Financial Bid (Packet – II) :-

- 4.2.1 The rates should be quoted F.O.R. destination .
- 4.2.2 The per quintal rate of certified/hybrid seeds with variety should be distinctly quoted in figures. Price should be quoted inclusive of all admissible taxes and transportation costs.
- 4.2.3 Cutting or overwriting on the financial bid will disqualify the bid.

4.2.4 The technical bid submitted will be evaluated on the basis of the following criteria:-
(Max.- 100 marks)

Sl. No	Criteria	Marking Scale	Maximum marks
1.	Number of years in such certified /Foundation seeds production.	15 marks for 3 years and 3 marks for each additional year after 3 years.	30 marks.
2.	Annual turnover, which will be average of 2013-14, 2014-15 & 2015-16 on the basis of audited balance sheet.	20 marks for 100 lakh and 5 marks for each additional 50 lakh	40 marks.
3.	Number of single order worth Rs. 100 lakh and above.	3 marks for each such order with 15 maximum marks.	15 marks.
4.	Quality assurance certificates in the name of firm by state seed certification agency.	3 marks for each such certificate for a particular crop with 15 maximum marks.	15 marks

5. Selection Process :-

A nominated committee will evaluate the technical bid received. Technical assessment will be based on technical evaluation criteria as mentioned in Para 4.1

On the basis of technical assessment, top competitive seed producing agencies scoring more than 50%, or as decided by the State Government in technical assessment, will be selected and the financial packet of only those agencies will be opened.

The job of supplying various seeds will be awarded to the producer who quoted the minimum price for the seeds with specified technical specification as specified in the tender document.

After the evaluation and its acceptance by the competent authority, the successful bidder will be awarded “Letter of Intent”.

6. Security deposit after the “Letter of Intent” for the supply of seed issued, the successful bidder shall furnish security deposit of amount of 1% (one percent) of the cost of the seeds to be supplied and sign the Agreement within a week (7 days) from the date of issue of “Letter of Intent”.

6.1 Earnest Money Deposit of successful bidder would be converted into Security Deposit and balance

amount, bidder shall be required to deposit within the specified time limit in the form of Demand Draft issued by any nationalized Bank. The amount of deposit shall be refunded only after fulfilling the obligations/job successfully or/and to the entire satisfaction of the Department after completion of Job.

6.2 The security deposit should be valid for minimum period of 365 days from the date of agreement.

6.3 After furnishing of security deposit and signing of agreement within above said stipulated time (7 days). Earnest money should be refundable to the unsuccessful bidder / bidders.

7. Supply of seed :-

- a. Seeds should be supplied within stipulated time as quoted in supply order.
- b. The seeds damaged during transport shall not be accepted.
- c. Seeds should not be expired or poorly packed etc or else shall not be accepted.
- d. The seeds to be supplied should confirm to the standard laid down under seed act 1968.

8. Inspection and test of seeds

- a. The supplier shall permit the purchaser or its representatives to inspect seed production unit or principal place of storage relating to the performance of contract / agreement.
- b. The seed inspectors shall have the right to inspect and / or to test the seeds supplied as per the norms of Seed Act 1968.
- c. The inspection may be conducted at the point of delivery and / or at the seeds final destination and the test will be conducted at Govt. laboratories.

9. Terms of Payment :-

- a. Advance payment will be admissible as per government norms.
- b. Full payments of seeds shall be made only after obtaining satisfactory report from seed testing laboratory, Ranchi and after deduction of T.D.S.
- c. Payment shall be made by the concerned district Agriculture Officers after compliance of all criteria fixed by Agriculture Directorate/ State Government.

10. Forfeiture of Security Deposit :-

Security Deposit in full or part may be forfeited in the following cases:

- (i) When the terms and conditions of contract is breached.
- (ii) When the bidder fails to make complete supply of seeds satisfactorily.
- (iii) Notice of reasonable time will be given in case of forfeiture of security deposit. The decision of Director Agriculture, Jharkhand, in this regard shall be final.

11. Signing of the Bid

Bid shall be signed by the bidder or by his duly authorized person holding power of attorney for signing the bid document.

12. Amendment of bid document

At any time prior to the deadline for submission of bid, the Principal Sect. / Secretary, Deptt. of Agriculture, Animal Husbandry & Co-operative, Govt. of Jharkhand or authorised on behalf, may, for

any reason whether on own initiative or in response to clarification requested by a prospective bidder, modify the bid document by amendment.

13. The amendment will be notified in writing or, by FAX or E-mail to all prospective bidder who have purchased bid document.

14. **Other terms & conditions :-**

- a. The seeds mentioned in the tender document is tentative and subject to increase or decrease at the time of finalization of tender/supply order.
- b. The undersigned reserves the right to accept or reject in part or as a whole any of the proposal received or cancel the tender document without assigning any reason.
- c. The authority issuing the order reserves the right to cancel whole or part of the supply orders of those suppliers, who are found to be defaulter for delayed in supply of seeds.
- d. All disputes arising out of the agreement will be settled by mutual discussion failing which shall be decided by a sole arbitrator. The sole arbitrator may be appointed by mutual consent of the parties, failing such consensus, the Principal Sect. / Secretary, Deptt. of Agriculture, Animal Husbandry & Co-operative , Govt. of Jharkhand shall be sole arbitrator. The decision of the arbitrator will be binding on both the parties.
- e. Any legal matter related to this tender shall be under jurisdiction of Hon'ble Jharkhand High Court, Ranchi.
- f. Approved rate is valid up to one year/ agreement period.
- g. The detail name & specification of seeds are attached with this tender document.
- h. Any of the Financial Terms & Conditions not covered in this bid document shall be governed as per the provisions of General Finance & Accounts Rules prescribed by the Government of Jharkhand.
- i. All tender should be sent to State Government/Director Agriculture at the address given below.

Note :- Terms and Conditions and Bid Document is available on the website www.jharkhand.gov.in / 210.212.20.88 / www.sameti.org & departmental notice board.

Sd -

**DIRECTOR AGRICULTURE
AGRICULTURE DIRECTORATE
JHARKHAND, RANCHI,
KRISHI BHAWAN,
KANKE ROAD,
RANCHI-834008.**

(Annexure – I)

AFFIDAVIT

(To be filled by bidder)

I, S/o Director/Proprietor of M/s having its Registered Office at do hereby solemnly affirm and declare as follows:

1. That I have been authorized to execute this affidavit on behalf of this Company/ Firm by the Board of Directors vide its Resolution passed on
2. That the Director, Agriculture, Jharkhand vide Advertisement has published INVITATION OF BIDS FOR SUPPLY OF CERTIFIED SEEDS OF MAIZE, URAD, HORSEGRAM, NIZER & TORIA FOR CROP CONTINGENT PLAN 2016-17 THROUGH DEALER NETWORKING IN DIFFERENT BLOCKS OF ALL THE DISTRICTS OF JHARKHAND STATE AS PER JHARKHAND STATE SEED DISTRIBUTION POLICY, 2011 .
3. That in response to the said Advertisement as stated in point (2) above, our firm has submitted its Technical & Financial proposal to the, Director, Agriculture, Jharkhand on.....
4. It is hereby declare that (agency) or in its office bearer has never been black listed by Govt. /Semi Govt. Agency and there is no legal action pending against the agency or any punishment order issued in any criminal proceeding against the same.
5. That Technical proposal of our firm M/s containing necessary information and particulars furnished as per given proforma.
6. That the statements made in point 1 to 4 of the foregoing affidavit as above are true to my knowledge and belief and if anything is found contrary, I stand liable to be prosecuted under appropriate Act/Laws in force. Solemnly affirmed by the said at On this the day of2016.

Deponent:

Identified by me :