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**राज्य स्तरीयकृषि प्रसार प्रबंधन सह प्रशिक्षण संस्थान**  
**STATE AGRICULTURAL MANAGEMENT & EXTENSION TRAINING INSTITUTE**  
**कांके रोड रांची झारखण्ड ८३४००८- | KANKE ROAD, RANCHI, JHARKHAND-834008**

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**DISCLAIMER**

1. Though adequate care has been taken while issuing this Tender Document the bidder should satisfy himself that the document is complete in all respects. Intimation of and discrepancy shall be given to this office (as mentioned below) immediately. If no intimation is received by this office within 5 days from the date of issue of the Tender documents, than this office shall consider that the document received by the bidder is complete in all respect and that the bidder is satisfied that the Tender Document is complete in all respect.
2. Director, SAMETI, Jharkhand reserves the right to change any or all of the provision of this Tender documents before date of submission. Such changes would be intimated to parties procuring this Tender document before date of submission.
3. Director, SAMETI, Jharkhand reserves the right to reject any or the entire Tender without assigning any reason whatsoever. No correspondence will be entertained on this account.

Signature of Purchaser

Signature of  
Director, SAMETI, Jharkhand.

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The Director, SAMETI, Jharkhand, Ranchi, KrishiBhawan, Kanke Road, Ranchi-834008 invites sealed tender under two bid system (Technical and Price bid) for purchase of Handheld Devices (Tablet) and Pico Projector.

**General Information:**

1. A complete set of bid document may be purchased by interested eligible bidders on the submission of a written application to the Director, SAMETI, Jharkhand, Ranchi upon payment of a non-refundable fee of Rs. 500/- (Rupees Five Hundred) in the form of demand draft in favour of Director, SAMETI, Jharkhand payable at Ranchi during office hours on all working days from 5.5.2016.
2. It may also be downloaded from SAMETI website ([www.sameti.org](http://www.sameti.org)) under EOI/Tender/Vacancy section, in that case a non-refundable fees of Rs. 500/- (Rupees Five Hundred) in the form of demand draft in favour of Director, SAMETI, Jharkhand payable at Ranchi. Draft should be enclosed with the bid document at the time of its submission.
3. The last date for submission of bid is 23.05.2016 up to 3.00 PM.
4. All the tender bid should be addressed to the Director, SAMETI, Jharkhand at the following address.  
Director, SAMETI, Jharkhand  
KrishiBhawan Campus, Kanke Road, Ranchi-834008, Jharkhand  
Ph- 92040-63081/92040-63084
5. Meeting for opening of technical bid will be on 25.05.2016 At 3.30 PM.
6. Meeting for opening of financial bid will be on 27.05.2016 at 3.00 PM.

**राज्य स्तरीयकृषि प्रसार प्रबंधन सह प्रशिक्षण संस्थान**  
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NO –

**TENDER NOTICE**

Sealed tender in two bid systems is invited from reputed firms by Director, SAMETI, Jharkhand, Ranchi for supply of Hand held Devices (Tablet) and Pico Projector Specifications as per attached Appendix-“A”

	NAME OF ITEM	Aprox. Quantity
1	Handheld Devices (Tablet)	550 Nos.
2.	Pico Projector	550 Nos.

Note : the above quantity may be changed as per requirement and availability of funds.

The Director, SAMETI, Jharkhand, Ranchi, KrishiBhawan Kanke Road-834008 invites sealed tender under two bid system (Technical and Price Bid ) for purchase of Hand held Devices (Tablet) and Pico Projector. Tender documents duly completed along with tender samples are required to be submitted by 3 PM on 23.5.2016 and tenders will be opened in the presence of Tenderers on 25.05.2016 at 3.30 PM hours (technical bid) at SAMETI, Jharkhand. Tenderers are requested to submit Tender documents and samples well before the date of opening of tender to avoid last minute rush. Tenderers should deposit earnest money Rs. **5.00 lakh /- (Five Lakh only)** along with their tender through Demand Draft. All Tender documents should be attached with this invitation to tender including the specifications. It is therefore important that each page of the TENDER DOCUMENTS DULY COMPLETED AND SIGNED/STAMPED by the tenderers.

- 1. Delivery required by: Within a month from placement of order.**
- 2. Dispatch Instructions: Hand held Devices (Tablet) and Pico Projector is required to be delivered to, Project Director, ATMA of different districts.**
3. Payment Terms : Payment will be recouped on completion of supply and on production of the final bill.
4. Packing & Marking: Items should be well packed as per relevant clause of Specification.
5. Firms should clearly indicate different taxes and duties, which they propose to charge as extra along with the present rates thereof. Offers with such stipulations like ‘as applicable’ will be treated as vague and are liable to be ignored.
6. Tenderer must be registered with commercial taxes department Jharkhand with valid TIN Number.

7. Tenderer should have valid PAN Number
- 8. Tenderer should be ISO-9001:2008 company**
- 9. Product should be certified – ISO/ISI/EC/US/EU or equivalent standard.**
- 10. Tenderer from outside the State may participate in the tender process but successful tenderer should get registered with Jharkhand commercial taxes department immediately and they will have to establish service centre in the State.**
11. Tenderers should disclose the name and full address (along with telephone/ Fax No.)
12. The undersigned reserves the right to cancel/reject or Scrap the tender without assigning any reason at any stage.
13. Price quoted should not be more than market price undertaking regarding this should be given in the financial bid.
- 14. Tenderer should give documents regarding annual turnover of last three years which should not be less than 50,00,000/ (Fifty Lakhs only) per year regarding sale of Pico Projector, Hand Held Devices (Tablets).**
15. Sale Performance: The firm should have supplied Hand held Devices (Tablet) and Pico Projector to State govt. / Central govt. Department or undertakings/ reputed private organizations in the previous three years, certificate regarding sale of such products along with the name of the departments/ Institutions.
- 16. TENDER SAMPLE REQUIREMENT:-**
  - All the bidders are required to submit 01 No. Hand held Devices (Tablet) and Pico Projector, as tender sample with all its features.
  - 16.1 Tenderers should ensure that the sample submitted by them fully confirm to all the parameters of the Tender Enquiry specification.
  - 16.2 The representative of the bidder should be present during the Technical Evaluation meeting for demonstration.
  - 16.3A video CD has to be provided with each device explaining of the detail the functioning of the device. It's features, operations, trouble shooting in Hindi/English Language.
  - 16.4 Offers received without tender samples or in case of tender samples are received after the due date and time for receipt of tenders shall be ignored to entertain.
  - 16.5 The price bid of eligible firms will be opened and order would be considered on the lowest bidders subject to their capacity and performance etc.
  - 16.6 All tender samples should have a card affixed to it duly signed and stamped by the firm indicating the following: -

- i) Name and address of the firm.
  - ii) Tender No.
  - iii) Closing date & date of opening of tender
  - iv) Name of item, item no & size.
  - v) Any other information, if required.
17. Place of submission of tender sample : Tender samples will be submitted at Director, SAMETI, Jharkhand, Kanke Road , Ranchi.-834008 on or before specified time and date of receipt of Tender.
18. Tender documents duly completed in all respect to be submitted to Director, SAMETI, Jharkhand before specified time and date mentioned in the Schedule to Tender. Late/delayed tender shall not be opened and returned in original to the bidder.
19. Tender samples sent on "FREIGHT TO PAY" basis will not be accepted. Tender samples of tenderers whose offers are not accepted may be collected by their authorized representatives on requisition on letter head of the firm duly stamped, signature and attested by the tenderers on hearing from this office. In case samples are not collected within the two months time, the samples will be disposed off.

## **20 .TWO BID SYSTEM**

All bidders are required to submit their offers in two covers as under the envelop should be super scribed as technical bid / financial bid /tender no. both the bid should be kept in a third bigger envelop and submitted.

(a) **FIRST COVER** (Technical Bid) should contain the following :-

Tender documents all pages duly completed and signed/stamped BUT WITHOUT INDICATING THE RATES QUOTED.

- i. **Earnest money Rs.5.00 lakh (Five Lakh only) through demand draft in favour of Director SAMETI Jharkhand payable at Ranchi**
- ii. Delivery terms, delivery period quoted
- iii. Performance statement of last three years
- iv. Tender samples/ proof of having submitted tender samples.
- v. Audited financial statements by chartered accountant of previous three years.
- vi. Self-attested copy of PAN Card issued by Income Tax Department.
- vii. Self-attested copy of TIN number issued by commercial taxes department Jharkhand.
- viii. Self-attested copies of commercial taxes clearance certificate valid on the date of opening the tender.
- ix. Any other relevant documents which the firm wishes to submit.

(b) **SECOND COVER** (Financial / Price Bid) should contain the following:

- (i) Details of rates, taxes, duties, discounts, if any quoted by the bidder. These details should be submitted on their letter pad.
- (ii) Rates must be clearly written in figures as well as in words.
- (iii) There should not be any cutting / over writing. Both the above mentioned covers should be sealed separately, and superscripted with the Tender No. and date of tender opening. This cover should thereafter, be kept in a third cover and again sealed. This cover should also be superscripted with the tender No., and date of tender opening. The composite bid i.e. rate indicated in the technical bid "OPENLY" SHALL BE IGNORED.
- (iv) All the documents in the envelop should be spiral binded with page no & first page should have index.

21. Complete set of tender documents is available on web site ([www.sameti.org](http://www.sameti.org)) which can be downloaded by interested firms.

**a). Cost of Tender Documents**

A complete set of tender documents may be purchased by interested person or company on the submission of a written application to Director SAMETI Jharkhand, and upon payment of a non-refundable fee of Rs. 500/- only by way of DD payable to Director SAMETI Jharkhand. The DD should be payable at Ranchi. The document may also be downloaded from the website: [www.sameti.org](http://www.sameti.org). However such downloaded document will have to be accompanied by a DD of Rs 500/- at the time of submission of bids.

**22 Note for Tenderer :-**

- a). Full name and status of the person signing the tender documents must be clearly *mentioned in the tender documents.*
- b) The firms applying tenders against the subject Tender Enquiry are informed that all relevant details with reference to the Tender Enquiry stipulations are clearly responded to. In case any of the Tender Enquiry stipulations are not clearly stated to / replied to by any of the firms, no repeat no clarifications will be sought from the concerned firm and its offer will be rejected out rightly.

**23. CONDITIONS REGARDING DEPOSIT OF EARNEST MONEY.**

1. The Earnest Money Rs.5.00 lakh (Five Lakhs) can be deposited as: Demand Draft

- (a) Earnest Money D.D. Should be payable at Ranchi,

(Jharkhand) in favour of the DIRECTOR, SAMETI, JHARKHAND

2. No interest shall be payable by the purchaser on the EM deposited by the tenderer.
3. The Earnest Money deposited is liable to be forfeited if the tenderer withdraws or amends, impairs or derogate from the tender in any respect within the period of validity of his tender.
4. The earnest money of the successful tenderer shall be returned after the security deposit as required in terms of the contract is furnished by the tenderer.
5. If the successful tenderer fails to furnish the security deposit as required in the Contract within the stipulated period, the Earnest Money shall be liable to be forfeited by the purchaser.
6. Money of all the unsuccessful tenderers shall be returned by the purchaser as early as possible after the expiry of bids validity, but not later than 30 days after Placement of contract. Tenderers are advised to send a pre receipt challan along with their bids so that refund of Earnest Money can be made in time.
7. Any tender, not accompanied with Earnest Money, shall be rejected.

**24. Resolution of Disputes:**

The matter regarding any dispute shall first be sorted out at the level of Director SAMETI Jharkhand. If the dispute persists the Secretary, Agriculture AH & Cooperative, Govt. of Jharkhand will be the final arbitrator and his decision will be binding on both the parties.

**25. Legal Jurisdiction:**

All legal disputes are subject to the jurisdiction of Ranchi courts only

Director  
SAMETI, Jharkhand

## **26. IMPORTANT INSTRUCTIONS**

1. (a). ADVANCE SAMPLE . As per schedule to tender.

(b) Tender samples are required (QUOTATIONS WITHOUT SAMPLES “SHALL, BE SUMMARILY REJECTED”).Tenderers should note that samples of what they offer to supply should not be less than the quantity necessary for test as per specifications, if any, or in the schedule to Tender. In case the quantity of sample required for the test is given either in the specifications or in the schedule of Tender, this should be adhered to. Each sample should have card affixed to it giving particulars of:-

- i) Firms name and address.
- ii) Tender Number.
- iii) Date and time of opening of Tender.
- iv) Item Number of schedule against which Tender Sample submitted
- v) Any other description, if necessary, written clearly on it.
- vi) The cost and freight of sending the samples shall be borne by the tenderers and there will be no obligation on the part of the receiving officer for their safe custody. Tenderers who do not submit the samples their offer shall be rejected.
- vii) In case the supply is not matching with specifications as well as the tender sample the same would be rejected and the fresh supply as per specifications as well as the tender have to be done by the firm at the cost of the supplier and the firm will not ask for any charge from the purchaser including transportation/insurance/damage/loss etc.

2. If the samples are sent by Railway Parcel, the Railway receipt should not be enclosed with the tender documents but should be posted separately to the officer to whom samples are sent (Under a covering letter giving the necessary particulars to enable him to connect the Railway Receipt easily with the Parcel). Samples submitted by the tenderers whose offers are not accepted will be delivered to their representative, if they call for the same or can be returned direct to them at their cost, provided the application for return is made to the officer to whom the samples were sent, within one month after the contract is placed on the successful tenderer or after notification of cancellation of demand. If no application is received within the due date, the samples will be disposed off by public auction and sale proceeds credited to the Government. -

3. The tendrers should have supplied similar Device to any Govt. Organization or Department&should submit a performance certificate from the user Department or Organization.

## **4. GUARANTEE / WARRANTY**

Except as otherwise provided in the invitation to the tender, the tenderer hereby declares that the goods, articles sold/supplied to the purchaser under this contract shall be of the best quality and



workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained / mentioned in the tender. The Tenderer hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of twelve months, from the date of delivery of the said goods. If during the aforesaid period of 12 months, the said goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated, the decision of the purchaser in that behalf shall be final and binding on the tenderer and purchaser shall be entitled to call upon the Tenderer to rectify the goods /articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as may be allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such an event, the above mentioned warranty period shall apply to the goods/articles/rectified from the date of rectification thereof. In case of failure of the tenderer to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the tenderer for such defective stock.

5. In the event of tender being cancelled for any breach committed and the purchaser affecting re-purchase of the stock at the risk and the cost of the tenderer, the purchaser is not bound to accept the lower offer of Benami or allied or sister concern of the tenderer.

6 Purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stock tendered for, arrive in good condition at the destination. The consignee, as soon as possible but not later than 30 days of the date of arrival of the stock at destination, notify to the tender any loss or damages to the stock that may have occurred during the transit.

7. Prices be quoted both in words as well as in figures.

Signature of the Tenderer \_\_\_\_\_

Name in Block Letters \_\_\_\_\_

Capacity in which Tender signed \_\_\_\_\_

Full Address. \_\_\_\_\_

**APPENDIX "A"**

<b>Hand Held Device (Tablet)</b>		
<b>S No.</b>	<b>Feature</b>	<b>Specification</b>
1.	Operating System	Android 4.4.2 (or Higher) out of the box and auto upgradeable to higher versions of Android. Dual boot machines may be offered with windows, iOS or any other operating system, but compulsorily with Android 4.4.2 (or higher) operating System.
2.	Processor	Quad Core ARM 1.2 GHz. Or higher or x86 dual core 1.6 GHz or better so as to meet the benchmark score criteria listed below*
3.	RAM	Minimum 1 GB DDR3 or higher with at least 40% RAM available to the user on first boot.
4.	Graphics	Should support 2D and 3D graphics.
5.	Display	At least 8 inch (diagonal) TFT LCD based Capacitive with Multi Touch Screen with minimum resolution of 1280x800 pixels, toughened glass with screen guard
6.	Connectivity	<ul style="list-style-type: none"> <li>• Built in 3G, GSM, GPRS, EDGE &amp; HSPA, HSDPA, Voice call, SMS (if voice call/ SMS is not available, a separate feature phone with at least 2.8" colour display and sufficient messaging and contact storage (200 &amp; 500 respectively) will be provided free of cost. )</li> <li>• Bluetooth v 3.0 or higher.</li> <li>• Wifi IEEE 802.11 b/g/n</li> <li>• Micro USB 2.0 or higher</li> <li>• A- GPS or better.</li> </ul>
7.	Camera	<ul style="list-style-type: none"> <li>• Minimum 5 MP Rear Camera with Geo-tagging.</li> <li>• Front facing camera: 1 MP or higher</li> </ul>
8.	HD Video Recording	<ul style="list-style-type: none"> <li>• Minimum 720p/ 30 fps</li> </ul>
9.	Memory	<ul style="list-style-type: none"> <li>• On board memory – Minimum 16 GB or higher</li> <li>• External Micro SD Slot expandable up to at least 32 GB.</li> </ul>
10.	Ports	<ul style="list-style-type: none"> <li>• Micro USB 2.0 or higher (Preferably MHL Compliant)</li> <li>• 3.5 mm Audio Jack.</li> </ul>
11.	Battery	<ul style="list-style-type: none"> <li>• Li-Po Battery 6000 mAH (If battery capacity is lesser than 6000 mAH, a battery bank of not less than 2000 mAH will be provided free of cost so as to make the total battery backup 6000 mAH or more).</li> </ul>
12.	Video Formats	<ul style="list-style-type: none"> <li>• Should support Codec: MPEG4, H.264, H.263, VC 1, DivX, WMV7, WMV8 etc.</li> <li>• Format ; 3GP, ASF, AVI, MP4, EMV, FLV, MKV, Web</li> </ul>
13.	Audio	MP3, AAC, AC-3, AMR, FLAC, MID, WMA, WAV, OGG; Good quality speakers
14.	Sensor	Light, 3D, Acceleration etc.
15.	Weight	Less than 400 gm
16.	Pre-Loaded Applications	<ul style="list-style-type: none"> <li>• Google™ Mobile Services including and not limited to</li> <li>• Google Play, Gmail™, You tube™, Google Map™, Syncing with Google Calendar™, Google Search, Google+</li> <li>• Office automation software (Document, Spreadsheet, Presentation and PDF) with editing functionality (editing not in case of pdf)</li> <li>• Audio and Video player supporting formats mentioned.</li> <li>• Voice and Video chat clients</li> </ul>
17.	<b>Guarantee/ Warranty</b>	<b>Replacement Guarantee of one year next 02 years warranty on Tablet and One year warranty on Battery/ Battery Bank</b>
18.	Accessories	<ul style="list-style-type: none"> <li>• Ear phone</li> <li>• Bluetooth headset for voice calling (not needed if a separate phone is provided).</li> <li>• Battery charger and USB cable</li> <li>• Folio/Flip cover or a carrying kit in field.</li> <li>• User Manual and Documentation.</li> </ul>
19.	Printing	<ul style="list-style-type: none"> <li>• Wireless printing without need of installing drivers.</li> </ul>
20.	Overall Performance	(i) Quadrant Score of 7000 or higher OR Geekbench 3.0 score of 325 or higher on single core & 1100 or higher on multi-core and (ii) An TUTU Score of 17000 or higher.

<b>Pico Projector</b>		
<b>Features</b>		
<ul style="list-style-type: none"> <li>• Truly Portable – lightweight, and rechargeable</li> <li>• Should be able to work with multiple inputs like USB, VGA, HDMI and Video, allows for easy connection to most analog or digital devices.</li> <li>• Should be able to Project large widescreen images.</li> <li>• Should have long battery life to work in the field conditions.</li> </ul>		
<b>Required Technical Specification.</b>		
S No.	Feature	Specification
1.	Brightness	Minimum 100 INSI lumens (Standard mode).
2.	Image Size (diagonal)	Minimum 20" - 80"
3.	Resolution	1024x600
4.	Aspect Ratio	16:9 /4:3
5.	Colour support	24 bit
6.	Contrast Ratio	1:1000 or higher
7.	LED lamp life of	Over 20,000 hours in normal mode and 30,000 hours in economy mode
8.	Audio Output Power / Channel	Minimum 2 watt RMS each channel with good quality speakers. If Projector does not have 2 +2 watt RMS speakers with good quality (as assessed by the committee), external compact speakers will be provided to give requisite sound output.
9.	I/O Connector	HDMI/MHL in, USB 2.0 or SD card, 3.5 mm Stereo jack for supporting audio output.
10.	File compatibility	Docx, xlsx, pptx reading capability desirable but not necessary. Photo : JPEG/ BMP/ PNG Audio: MP3/ WMA/ WAV/ M4A Video: AVI/RMVB/ MPG/ MPEG-4/DIVX/MKV, Video Modes: 480p, 720 p, 1080i, 576p
11.	Input Device Support	IT should be capable of playing pictures and videos through SD Card and USB without any external device. However, if USB/ SD Card playback is not available, a suitable smartphone or any other playback device will be provided free of cost to enable playing of videos & pictures through HDMI/MHL port/ Wireless. Basically, the Pico Projector should work as an independent unit and be able to play videos and pictures even without Tablet PC. Internet Display by connecting to the Tablet through HDMI/ MHL port or over wireless using miracast/ Ezeecast technology is necessary (While Internet is coming via 3G).
12.	Remote Control	Optional
13.	Operating Temperature	5 <sup>0</sup> to 35 <sup>0</sup> C (inside the room and ambient temperature outside from 0 <sup>0</sup> C to 45 <sup>0</sup> C)
14.	Battery (Internal)	Minimum 2 hr with a minimum of 4000 mAh. If in-built battery not there, battery bank for 2 hours of operation should be provided.
15.	Total Mass	< 400 grams
16.	Standard Accessories	Tripod, Power Adaptor, HDMI/MHL-USB connector, Lithium-ion Battery, AV Cable, Carrying Case
<b>17.</b>	<b>Guarantee/ Warranty</b>	<b>Replacement Guarantee of one year , next 2 years warranty for Projector and one Year warranty on Battery/Battery Bank</b>

Director  
SAMETI, Jharkhand

**PART-I**

**INFORMATION FORMAT**

General information to be supplied along with the quotations  
(Separate for each item)

Ref. No.....

Date of Opening of Tender.....

1. Name of the Item :
2. Name & Address of the firm/supplier Tele No. :
3. Whether manufacturer of the quoted items: Yes/No (If "Yes" details of manufacturing License? Registration No. etc (NISC/SSI/DGS&D)
4. Whether dealer of the quoted items :  
(If "Yes", Authorized letter from the manufacture) Yes/No
5. (a) Excise Duty Registration No. :  
(b) J.S.T. Registration No. :  
(c) J.V.A.T.Registration number:
6. Whether the quoted item has been supplied : earlier to any Institute/Department (If so, furnish details)
7. BIS/ISI/ISO/DRDO approved the quoted items. If any : Yes/No
8. Whether handling the equipment as well as its trouble shooting aspects, would be arranged free of cost at least for a period of one month: Yes/No.
9. Whether the sample of devices submitted along with quotation : Yes/No

**PART-II**

**INFORMATION FORMAT**

**DETAILS OF THE EQUIPMENT OFFERED IN THE TENDER**

1. Name of the Item :
2. Make/Model :
3. Name and Address of the manufacturer :
4. Is the offered Model is exactly as per:Specification? (Please attach literature)
5. Life of the item :
6. Warranty/Guarantee period :
7. Name & Address of the current users of the offered devices.
8. Cost of each items (Including all taxes) :

**UNDER TAKING**

It is certified that the information given above is true and correct and I undertake to abide by the terms and conditions of the DIRECTOR SAMETI JHARKHAND.

Dated:

AUTHORIZED SIGNATURE

**List For Tenderers**

**Requirements to be checked by the tenderers before submission of the tender. Compliance**

- 1 Tenderers should ensure deposit of required Earnest Money Deposit & Tender document cost (For down loaded document).
- 2 Tenderers should confirm that their equipment/products conform to the governing specifications of the quoted stock as per Tender Enquiry.
- 3 Tenderers should mention their monthly manufacturing / supplying capacity.
- 4 Tenderers should mention in the Tender Enquiry that they accept our delivery terms  
i.e. they agree to supply stores at consignees' locations at freight, risk and cost of the tenderers.
- 5 Tenderers should mention that their offer is valid up to 365 days from the date of opening of the tender.
- 6 Tenderers should mention their Delivery Period clearly.
- 7 Tenderers should give their past performance .Tenderers should mention whether it is a manufacturer of the store(s) quoted or it is the authorized agent
- 8 Tenderers should mention that Business dealing with their firms has not been banned by any govt/ private agencies. In this regard, Affidavit from notary public should be attached with the tender.
- 9 Tenderers should ensure that witness has signed at appropriate places of the Tender documents and full name and address of the witness have been mentioned clearly.
- 10 If the tenderers want to mention any specific condition, it should be mentioned on the covering/forwarding letter only which will be placed on the first page of the technical bid. Such condition mentioned in any other document shall not be given any consideration.
- 11 Tenderers should mention their address for communication with Telephone and Fax Number.

**Signature of the tenderer**